

electoral administration bulletin

The
Electoral
Commission



Issue 171 (Scotland) – 10 May 2017

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EA Bulletins are issued on a regular basis. They are one of our key channels for communicating with Returning Officers, Electoral Registration Officers and their staff. Past issues of Bulletins for England, Scotland and Wales are available [here](#).

You can also [subscribe to the EA Bulletins](#).

Please [keep us informed](#) of any staff changes within your team.

June 2017 UKPGE: update on party names, descriptions and emblems

Since [Bulletin 167](#), we have made updates to the following on the register of political parties:

- [Absolute Action Party](#)
- [Arts Party](#)
- [Conservative and Unionist Party](#) (note: this party have removed some descriptions)
- [Chesterfield And North Derbyshire Independents](#) (note: this party have removed some descriptions)
- [The People's Revolution Party](#)

You can find full details of the amendments that have been made in our [list of the recent decisions to approve or reject applied for party names, descriptions and emblems](#).

Also, the following parties have been removed from the register:

- Reset Party
- The Principles of Politics Party
- Red Flag – Anti-Corruption

When receiving nominations, Returning Officers must check that the party name or any description given on a nomination form, as well as the requested emblem, is registered on the [Commission's register of political parties](#) and that the details provided match the registration. To ensure you are viewing the most up-to-date information, you may need to delete your browser history or refresh the page. If you are unsure how to do this, your IT team should be able to advise you.

Emblem Zip file and party description export

A Zip file of emblem images is available on our website and was last updated on 31 March. You should not use any Zip files downloaded before this date for any purpose. The Commission's registered details search page also now includes a function that allows a list of

party descriptions to be exported.

While the Zip file and description export are tools that can be used by your printer to prepare ballot papers, it is the information on the [Commission's register of political parties](#) that should be used for confirming which emblem and description to print on the ballot papers. **You should therefore ensure that you and your printers only download and use the Zip file and description export once nominations have closed.**

June 2017 UKPGE: public awareness update - one week to go registration resources

Our 'one week to go' and 'last chance to register' resources and messaging are now available on our yourvotematters.co.uk website. We have also made available some [template media resources](#). Please share these with your communications teams so they can spread the messages across available channels locally.

June 2017 UKPGE: contingency planning

There are a range of disruptive events (civil and threat based) that could affect the smooth operation of the poll on a very localised basis or otherwise on a wider scale. As part of your planning for the UKGPE, you should be developing contingency plans and business continuity arrangements, alongside local partners and stakeholders, to ensure you are well placed to respond to any emerging issues.

As you will already have done in preparing for the council elections, you should again assess which civil risks (such as, for example, flooding) could affect polling and identify what contingency plans you should have in place.

More general guidance on planning for the elections, including on the development of contingency plans, can be found in [Part B](#) of the core guidance for Returning Officers.

May 2017 Scottish council elections: post-election feedback

We would like to hear about your experiences of administering the elections in May to help inform our post-poll reporting. You can provide your feedback by completing [our survey](#).

We understand this is a very busy time and so the deadline for providing this feedback is **Monday 26 June 2017**, after the UKGPE. Please be assured there will also be an opportunity for you to provide feedback on the UK general election, although you may wish to cover in this survey how planning for June impacted on your work on delivering the May elections.

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