

**July 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC Wales Office	Return Train London - Cardiff	09/07/10	81.50
Cambridge Conference on Electoral Democracy in the Commonwealth		15-15/07/10	0.00
<b>total (£)</b>			<b>81.50</b>

**August 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**September 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Liberal Democrat Party Conference	Registration fee	20/09/10	495.00
	Return Train London - Liverpool		131.00
	Breakfast		4.49
	Lunch		11.90
Labour Party Conference	Registration fee	27/09/10	301.00
	Return Train London - Manchester		99.50
<b>total (£)</b>			<b>1,042.89</b>

<b>total for quarter 2 (£):</b>	<b>1,124.39</b>
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Andrew Scallan	Director of Electoral Administration	Q2 2010-11	
<b>July</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC North of England office	Return Rail London - York	02/07/10	78.50
	Taxi from York station to office		10.00
	Taxi from office to York station		10.00
<b>Total (£)</b>			<b>98.50</b>
<b>August</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
<b>Total (£)</b>			<b>0.00</b>
<b>September</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC South West office	Return Rail London - Exeter	20/09/10	27.00
	Taxi from Exeter Station to office		10.00
	Taxi from office to Exeter Station		10.00
Visit to EC Northern Ireland office & meeting with Chief Electoral Officer (designate)	Rail London Victoria to London Gatwick	30/09/10	16.90
	Return Flight London - Belfast		202.49
	Taxi from Airport to Hotel		10.00
	Overnight hotel, Belfast		77.00
<b>Total (£)</b>			<b>353.39</b>
<b>Total for Quarter 3 (£):</b>	<b>451.89</b>		

Mr Scallan, who is Head of Statutory Services at Manchester City Council, is working on secondment to the Electoral Commission. The secondment is currently due to end on 31 December 2011. As part of the secondment arrangements, the Commission meets the cost of some travel to and from Manchester, and of overnight accommodation in London. These payments are treated as a benefit-in-kind and the total are reported in the Commission's annual accounts. The Electoral Commission makes a payment to HM Revenue and Customs to cover the tax liability which arises on these payments.

**July 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC North of England Office	Rail return London - York	20/07/10	67.00
	Taxi from York station to EC York Office		9.00
<b>total (£)</b>			<b>76.00</b>

**August 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**September 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

<b>Total for quarter 2 (£):</b>	<b>76.00</b>
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**July**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**August**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**September**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
<b>total (£)</b>			<b>0.00</b>

<b>Total for quarter 2 (£):</b>	<b>0.00</b>
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**July**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**August**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**September**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting with Ric Bailey (BBC Chief Political Adviser)	Lunch (share of)	24/08/2010	28.59
<b>total (£)</b>			<b>28.59</b>

<b>Total for Quarter 2 (£)</b>	<b>28.59</b>
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**July**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meetings in London	Return mileage home to airport	05/07/10	7.20
	Parking		19.50
	Return flight Edinburgh to London		132.10
	Return rail Gatwick airport to London		28.70
	Lunch		4.25
Meetings in London	Return mileage home to airport	14/07/10	7.20
	Parking		19.50
	Return flight Edinburgh to London		111.10
	Return rail airport to London		28.70
	Lunch		4.48
	Dinner		10.70
<b>total (£)</b>			<b>373.43</b>

**August**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meetings in London	Return mileage home to airport	18/08/10	7.20
	Parking		19.50
	Return flight Edinburgh to London		£81.10
	Gatwick Express return		28.70
	Lunch		7.14
Meeting in Glasgow	Return rail Edinburgh to Glasgow	25/08/10	18.70
<b>total (£)</b>			<b>698.75</b>

**September**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>	
Meetings in London	Return mileage home to airport	6 - 8/09/10	7.20	
	Return flight Edinburgh to London		154.00	
	Lunch		2.57	
	Dinner		15.13	
	Parking at airport		24.60	
	Overnight (2 nights)		241.11	
	Lunch		07/09/10	2.57
	Dinner (share of)			30.60
	Lunch		08/09/2010	4.86
	Dinner			4.25
Westminster PPP meeting	Taxi home to airport	14/09/10	18.75	
	Return flight Edinburgh to London		121.10	
	Gatwick Express return		28.70	
	Lunch		3.14	

	Dinner		16.95
	Overnight		100.41
	Taxi airport to home	15/09/10	20.00
<b>total (£)</b>			<b>795.94</b>

<b>Total for quarter 2 (£):</b>			<b>1,868.12</b>
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Kay Jenkins	Head of Office Wales	Q2 2010-11	
<b>July</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Referendum question assessment focus group meeting, Bridgend	Travel from home to venue return - mileage	07/07/10	12.00
Referendum question assessment focus group meeting, Cardiff	Travel from home to venue return - mileage	08/07/10	4.80
Referendum meetings in London	Return Rail Cardiff - London	14/07/10	183.00
	Car parking		8.50
	Taxi station - London office due to tube line closure		11.00
	Breakfast		3.50
	Lunch		5.30
	Underground from London office/station		1.80
	Refreshments		1.90
Meetings in London	Single Rail Cardiff - London	19/07/10	27.50
	Underground to/from London office	20/07/10	3.60
	Overnight Hotel (2 nights)	19-20/07/10	211.41
	Subsistence	19-20/07/10	5.00
Management Team meetings in London	Single Rail London - Cardiff	21/07/10	91.50
	Underground to/from London office		3.60
	Taxi station - home		12.00
	Lunch		7.65
Management meetings in London	Return Rail Cardiff - London	26/07/10	183.00
	Underground to/from London office		3.60
	Car parking		8.90
	Breakfast		3.80
	Lunch		8.09
	Dinner		8.34
Referendum meetings in London	Return Rail Cardiff - London	28/07/10	183.00
	Underground to/from London office		3.60
	Car parking		8.90
	Breakfast		3.50
	Snack		2.85
<b>total (£)</b>			<b>1,011.64</b>
<b>September</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Management meetings in London	Return Rail - Cardiff - London	09/09/10	183.00
	Car parking		8.90
	Underground to/from London office		3.60
	Breakfast		3.50

Management Team meetings in London	Return Rail - Cardiff - London	15/09/10	183.00
	Car parking		8.90
	Underground to/from London office		3.60
	Breakfast		3.50
	Lunch		7.37
	Snack		6.20
Referendum and Commissioners meetings in London	Return Rail Cardiff - London	22/09/10	183.00
	Underground to/from London office		3.60
	Breakfast		6.09
	Lunch		6.29
	Snack		3.25
Referendum meetings in London	Return Rail Cardiff - London	30/09/10	183.00
	Car parking		8.90
	Underground to/from London office		3.60
	Breakfast		3.50
	Lunch		6.80
	Snack		3.25
<b>total (£)</b>			<b>822.85</b>
<b>total for quarter 2 (£):</b>	<b>1,834.49</b>		

**July**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting in London EC Office	Return flight Belfast - London	21/07/10	229.90
	Return rail Heathrow Express		32.00
	Airport Parking		17.00
	Taxi station to London Office		11.00
	Lunch		3.39
	Taxi London Office to station		10.00
	Travel to/from home to airport (Mileage)		21.20
<b>total (£)</b>			<b>324.49</b>

**August**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
			0.00
<b>total (£)</b>			<b>0.00</b>

**September**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting Chief Electoral Officer of N Ireland	Taxi EONI Headquarters to Belfast Office	06/09/10	4.00
Meeting in London EC Office	Return flight Belfast - London	09/09/10	261.05
	Return rail Heathrow Express		32.00
	Airport Parking		17.00
	Underground to London Office		4.00
	Lunch		5.80
	Taxi London Office to station		14.00
	Travel to/from home to airport (Mileage)		21.20
Election Petition in Dungannon Courthouse	Travel to/from home to courthouse (Mileage)	13/09/10	23.60
	Travel to/from home to courthouse (Mileage)	14/09/10	23.60
Meeting in London EC Office	Return flight Belfast - London	15/09/10	95.22
	Return rail Heathrow Express		32.00
	Airport Parking		17.00
	Taxi station to London Office		7.00
	Lunch		2.59
	Taxi London Office to station		11.00
	Travel to/from home to airport (Mileage)		21.20
<b>total (£)</b>			<b>592.26</b>

<b>total for quarter 2 (£):</b>	<b>916.75</b>
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