

**October 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Conservative Party Conference	Registration fee	04/10/10	350.00
	Taxi Fenchurch Street - Euston Station		14.60
	Train London - Birmingham Return		76.45
	Breakfast		4.83
	Dinner		4.05
	Taxi Euston Station to Fenchurch Street		13.00
<b>total (£)</b>			<b>462.93</b>

**November 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC North of England Office	Train London - York	18/11/10	30.70
	Taxi to York Office	19/11/10	5.50
	Train York - London	21/11/10	24.05
	Taxi from York Office	19/11/10	5.00
<b>total (£)</b>			<b>65.25</b>

**December 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Commission Board Dinner	Dinner (share of)	14/12/2010	36.80
	Overnight hotel, London		124.79
<b>total (£)</b>			<b>161.59</b>

<b>total for quarter 3 (£):</b>	<b>689.77</b>
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**October 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**November 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Government Finance Profession Conference	Breakfast	11/11/10	5.00
	Return train - London Birmingham		111.00
	Taxi - station to hotel (share of)		3.50
<b>total (£)</b>			<b>119.50</b>

**December 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to Election Claims Unit	Underground - Westminster to London Euston	01/12/10	1.80
	Train London Euston - Hemel Hempstead Return		11.60
	Taxi - Electoral Claims Unit to		4.00
<b>total (£)</b>			<b>17.40</b>

<b>Total for quarter 3 (£):</b>	<b>136.90</b>
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October:

Occasion	Item	Date	Cost (£)
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

November:

Occasion	Item	Date	Cost (£)
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

December:

Occasion	Item	Date	Cost (£)
COGEL (The Council on Government Ethics Law) Annual Conference Washington DC	Return Flight Heathrow -	02-07/12/10	548.21
	5 nights hotel, Washington DC		832.35
	Conference booking fee		341.55
	Return train to Heathrow		20.95
	Shuttle bus from Washington Dulles airport to Hotel	02/12/2010	19.15
	Taxi from hotel to Washington Dulles airport	07/12/2010	41.34
	All meals	02/12/2010	25.13
	Phone	02/12/2010	1.28
	All meals	04/12/2010	32.97
	All meals	05/12/2010	31.65
	All meals	06/12/2010	24.79
	All meals	07/12/2010	30.00
<b>total (£)</b>			<b>1,949.37</b>

<b>total for quarter 3 (£):</b>	<b>1,949.37</b>
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Alex Robertson

Director of Communication Q3 2010-11

**October 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**November 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**December 2010**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

<b>total for quarter 3 (£):</b>	<b>0.00</b>
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## October

Occasion	Item	Date	Cost (£)
Visit to EC Northern Ireland Office	Flight London - Belfast City	01/10/2010	41.59
	Taxi from Belfast City office to airport		7.80
	Flight Belfast City - Manchester		51.99
	Taxi from Manchester Airport to home		13.00
Visit to EC Wales office	Train London - Cardiff Return	08/10/2010	49.50
	Taxi from Cardiff station to office		5.00
	Taxi from office to Cardiff station		6.16
Visit to EC North of England office	Rail London Euston to Stockport	18/10/2010	45.50
	Train London - York Return		33.00
<b>total (£)</b>			<b>253.54</b>

## November

Occasion	Item	Date	Cost (£)
Academic Conference, Strathclyde University, Glasgow	Train Manchester - Glasgow	12-13/11/2010	140.00
	Overnight hotel, Glasgow		88.50
	Taxi from hotel to Glasgow Airport		25.00
	Flight Glasgow - London		43.30
	Gatwick Express to London Victoria		15.20
<b>total (£)</b>			<b>312.00</b>

## December

Occasion	Item	Date	Cost (£)
Visit to EC North of England office (Visit cancelled due to illness, too late to obtain full refund)	Train London - York(after refund)	01/12/10	1.00
	Overnight hotel, Leeds		74.00
UK Parliamentary Voting System Pre-Referendum event, Leeds (Visit cancelled due to illness, too late to obtain full refund)	Train Leeds - Kings Cross (after refund)	02/12/10	1.00
UK Parliamentary Voting System Pre-Referendum event, Birmingham	Train London - Birmingham	03/12/10	121.00
	Train Birmingham - London		124.00
UK Parliamentary Voting System Pre-Referendum event, Gatwick	Gatwick Express return	06/12/10	25.80
UK Parliamentary Voting System Pre-Referendum event, Ipswich	Train London - Ipswich return	07/12/10	17.00
Electoral Management event, Leicester	Train London - Leicester	15/12/10	66.00
	Taxi from Leicester station to event		30.00
<b>total (£)</b>			<b>459.80</b>

<b>total for Quarter 3 (£):</b>	<b>1,025.34</b>
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Mr Scallan, who is Head of Statutory Services at Manchester City Council, is working on secondment to the Electoral Commission. The secondment is currently due to end on 31 December 2011. As part of the secondment arrangements, the Commission meets the cost of some travel to and from Manchester, and of overnight accommodation in London. These payments are treated as a benefit-in-kind and the total are reported in the Commission's annual accounts. The Electoral Commission makes a payment to HM Revenue and Customs to cover the tax liability which arises on these payments.

Kay Jenkins	Head of Office Wales	Q3 2010-11	
<b>October</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Referendum planning meetings in London	Return Rail Cardiff - London	06-07/10/10	183.00
	Taxi home - station due to early morning	06/10/10	12.00
	Breakfast		2.00
	Lunch		6.88
	Dinner		24.00
	Overnight Hotel		120.41
	Subsistence		5.00
	Taxi station - London office due to tube line closed		11.50
	Lunch	07/10/10	7.19
	Underground from London office/station		1.80
	Taxi station - home due to late evening		13.00
	Meetings in EC London Office	Return Rail Cardiff - London	13/10/10
Car parking			8.90
Breakfast			3.55
Underground to/from London office			3.60
Lunch			7.09
Refreshments			3.15
<b>total (£)</b>			<b>596.07</b>
<b>November</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Referendum planning meeting in London	Return Rail Cardiff - London	04/11/10	183.00
	Lunch	04/11/10	7.75
	Car parking	04/11/10	8.90
	Underground from London office/station	04/11/10	3.60
Party briefings in Cardiff	Car parking	09/11/10	2.00
Management Team meetings in London	Return Rail Cardiff - London	17/11/10	183.00
	Car parking	17/11/10	8.90
	Refreshments	17/11/10	3.90
	Underground to/from London office	17/11/10	3.60
	Lunch	17/11/10	7.20
	Refreshments	17/11/10	1.70
Local Counting Officers meeting in Wrexham	Taxi home - station due to early morning	19/11/10	11.00
	Car mileage	19/11/10	53.10
	Refreshments	19/11/10	3.80
Pre-referendum seminar in Llandrindod Wells	Car mileage	23/11/10	32.85
<b>total (£)</b>			<b>514.30</b>
<b>December</b>			
<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meetings in London	Return Rail Cardiff - London	10/12/10	183.00
	Underground to/from London office		3.60
	Refreshments		1.65
	Lunch		8.35
	Refreshments		3.15
	Car parking		8.90
Management Team meetings in London	Return Rail Cardiff - London	15/12/10	183.00
	Underground to/from London office		3.60
	Car parking		8.90
	Lunch		9.89
Meeting with Deputy Chief Counting Officer in Pembrokeshire	Car mileage	16/12/10	99.00
	Breakfast		7.67

<b>total (£)</b>			<b>520.71</b>
<b>total for quarter 3 (£):</b>	<b>1,631.08</b>		

**October**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Observe at Focus Group	Travel to/from home to Focus Group Newry (Mileage)	12/10/10	35.20
Meeting in London EC Office	Return flight Belfast - London	14/10/10	229.90
	Return rail Heathrow Express		32.00
	Airport Parking		17.00
	Taxi Station to London Office		7.00
	Lunch		12.10
	Taxi London Office to Station		10.00
	Travel to/from home to airport (Mileage)		21.20
Meeting in London EC Office	Cancellation- return flight Belfast - London	20/10/10	72.12
Meeting in Belfast - SDLP	Breakfast	28/10/10	3.80
<b>total (£)</b>			<b>440.32</b>

**November**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting in London EC Office	Return flight Belfast - London	04/11/10	273.35
	Return Heathrow Express		16.00
	Taxi Station to London Office		13.00
	Lunch		5.75
	Taxi London Office to Station		10.00
	Airport Parking		17.00
	Travel to/from home to airport (Mileage)		21.20
SDLP Conference	Travel to/from home to Belfast (Mileage)	06/11/10	17.60
	Lunch		10.05
Meetings in London EC Office	Return flight Belfast - London	17-19/11/10	167.58
	Return rail Heathrow Express	17/11/10	32.00
	Taxi station to London		11.20
	Lunch	12.40	
	Overnight hotel London	18/11/10	124.79
	Overnight Subsistence		5.00
	Dinner	24.55	
	Lunch	19/11/10	6.79



	Taxi London Office to Station		10.60
	Airport Parking		33.99
	Travel to/from home to airport (Mileage)		21.20
DUP Conference	Travel to/from home to Belfast (Mileage)	27/11/10	12.00
	Lunch		23.25
<b>total (£)</b>			<b>869.30</b>

**December**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting in London EC Office	Return flight Belfast - London	9-10/12/10	310.44
	Taxi station to hotel		5.00
	Overnight hotel London		123.38
	Overnight Subsistence		5.00
	Return rail Heathrow Express		32.00
	Dinner		28.50
	Lunch		5.44
	Taxi London Office to Station		10.00
Meeting in London EC Office	Return flight Belfast - London	14-15/12/10	256.17
	Overnight hotel London		123.38
	Overnight Subsistence		5.00
	Return rail Heathrow Express		32.00
	Dinner		22.49
	Airport Parking		25.75
	Lunch		2.90
	Taxi London Office to Station		10.70
	Travel to/from home to airport (Mileage)		21.20
<b>total (£)</b>			<b>1,019.35</b>

<b>total for quarter 3 (£):</b>	<b>2,328.97</b>
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**October**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meetings in London	Return mileage home to airport	13/10/10	7.20
	Parking at airport		19.50
	Return flight Edinburgh to London		101.10
	Return rail Airport to London		28.70
	Lunch		3.72
<b>total (£)</b>			<b>160.22</b>

**November**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Seminar in Glasgow	Return rail Edinburgh to Glasgow	12/11/10	10.60
	Overnight		88.50
Meeting in Edinburgh	Refreshments (share of)	17/11/10	4.80
<b>total (£)</b>			<b>419.54</b>

**December**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Meeting in London	Return mileage home to Edinburgh	10/12/10	7.20
	Airport		
	Return flight Edinburgh to London		111.10
	Return Rail Gatwick Express		28.70
	Lunch		2.61
	Dinner		8.45
Meeting in London	Parking	15/12/10	21.00
	Return mileage home to Edinburgh		7.20
	Airport		
	Return flight Edinburgh to London		134.10
	Parking		21.00
	Rail Gatwick Airport to London Victoria		16.90
Rail Heathrow Express one way	18.00		
Lunch	4.56		
<b>total (£)</b>			<b>380.82</b>

<b>Total for quarter 3 (£):</b>	<b>960.58</b>
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