

# **The Freedom of Information Act 2000, Environmental Information Regulations 2004 and Publication Scheme Review Request form**

You should **only** use this form to request a review concerning:

1. The Commission's Publication Scheme, or
2. The way your request for information under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004 was handled.

Please write clearly in BLOCK CAPITALS.

## **1 Your details**

Title:

First name:

Other names:

Last name:

Address:

Postcode:

Daytime telephone:

Email:

## **2 Previous contact with the Commission**

Please provide any reference number we have already given you. This will help us to process your request.

## **3 Details of the problem**

Please explain why you want a review by ticking the relevant box below and using the space provided to explain what you think the Commission has done wrong. Please attach extra sheets if necessary.

- I requested information but I have not received any response.
- I received information but not within 20 working days.
- I was charged too much.

- The information I received was not what I requested.
- I requested information that was refused, and I disagree with the decision.
- Other - please give details.

**Please now send your form and supporting documents to:**

The Freedom of Information Officer  
The Electoral Commission  
Trevelyan House  
30 Great Peter Street  
London SW1P 2HW