

Nomination of PEF Online administrator

You should read the related guidance before completing this form.



Who this form is for:

Registered political parties, minor parties, registered non-party campaigners (third parties), registered referendum campaigners (permitted participants), and members' associations wanting to activate their PEF Online accounts.

Related guidance:

- [PEF Online: Getting started](#)

Explanatory notes

Section 1 – Name of the organisation or individual

Tell us the name of the organisation or individual which appears on the register. This should be the full name of your political party, non-party campaigner, referendum campaigner or members' association.

Section 2 – Details of the PEF Online administrator

Fill in all of the contact details of the nominated administrator. These details are required fields in the PEF Online database and we can only process your application if we have all of the necessary information.

Section 3 – PEF Online administrator's declaration

You must sign and date the form to tell us that you accept the responsibilities of the new role.

Particular terms and conditions apply to working with PEF Online. See:

- [PEF Online terms and conditions](#)

Section 4 – Nomination of PEF Online administrator

Political parties

Your party leader, nominating officer, treasurer and – if appointed – your campaigns officer must all sign this form to show they all agree to the appointment of your PEF Online administrator.

Minor parties

Your party leader and nominating officer must both sign the form to show they agree to the appointment of your PEF Online administrator.

Other organisations

If you are a registered non-party campaigner, referendum campaigner or a members' association, your responsible person must sign this form.

Completing and sending the form to us

The party treasurer, the party leader in the case of a minor party, or the responsible person should complete this form and return it to us.

You can type directly into the form and print it off to sign and send to us or you can print the form out, complete it by hand and send it to us.

Please do not submit this form electronically. It needs signatures because it contains declarations, so you can either post or fax it to us.

Choosing your PEF Online administrator is an important decision. See:

- [PEF Online: Getting started](#)



Return the form by post or fax to:

Party and Election Finance
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ

Tel: 020 7271 0616
Fax: 020 7271 0505
Email: pef@electoralcommission.org.uk
Web: www.electoralcommission.org.uk

Electoral Commission use:

Nomination of PEF Online administrator

Section 1 Regulated organisation or individual

Name

Section 2 Details of the PEF Online administrator

Title

First
name(s)

Surname

Address

Town/ City

Postcode

Country

Tel
number

Mobile
number

Fax
number

Email
address

Section 3 PEF Online administrator declaration

I accept the role of PEF Online administrator for the above named regulated entity

Signed

Date

Section 4 Nomination of PEF Online administrator

I/ We authorise the above named individual to act as PEF Online administrator

I/ We revoke any previous authorisation of an individual to act as the PEF Online administrator

I/ We accept the [terms and conditions of use of the PEF Online system](#).

Name Role

Signed Date

Name Role

Signed Date

Name Role

Signed Date

Name Role

Signed Date

For Electoral Commission use

Date of receipt Checked by

Date entered in database File reference number