

Minutes of the meeting of the Electoral Commission held
on Thursday 25 October 2007, London

Present: Sam Younger (SY) Chair
Glyn Mathias (GM)
Sir Neil McIntosh (NM)
Karamjit Singh (KS)
Henrietta Campbell (HC)
Max Caller (MC)

In attendance: Peter Wardle (PW)
Clare Ettinghausen (CE)
Lisa Klein (LK)
Carolyn Hughes (CH)
Stephen Rooney (SR)
Andrew Scallan (AS)
Bob Posner (BP)
Daisy Houghton (DH) for item 3
Nina Ziaullah (NZ) for item 4
Clinton Proud (CP) for item 4
Vera Markos (VM) minutes

1. Minutes of meeting of 3 October 2007 (EC142/07)
 - 1.1 The Commission agreed the minutes of the meeting held on 25 October 2007.
 - 1.2 The Commission noted in relation to agenda item 3 (electoral registers research – London pilot) that the research report submitted by GfK NOP was available on the Commission's website and that letters had been sent to the external reference group and wider stakeholders.
 - 1.3 The Commission also noted that a response had been sent to the Ministry of Justice on their consultation on fees for the marked register.
2. Appointment of new Audit Committee members (EC143/07)
 - 2.1 BP presented the recommendations on appointments to the Commission's Audit Committee stating that the terms of office of the

three current members of the Committee come to an end on 31 December 2007.

- 2.2 The Commission agreed the appointments of Max Caller (from 1 January 2008) and Ian Kelsall (from mid-January) to the Audit Committee to 31 December 2010.
- 2.3 The Commission was supportive of the idea of providing a period of continuity and agreed that Karamjit Singh remain a member of the Audit Committee to 31 March 2008. The appointment of the Chair of the Audit Committee, and the question of whether an outside independent member should be appointed in addition, would be considered in early 2008.
3. Review of budget and corporate plan (EC144/07)
 - 3.1 DH presented the proposed outline of the Corporate Plan 2008/9 – 2012/13 noting that the revised version will be shorter and more focussed with changes primarily affecting objective 1 and the area of performance standards work. A revised version of the Plan would be available for comment at the Commission meeting on 22 November.
 - 3.2 CH noted the resource assumptions and the management of resources for the period of the Comprehensive Spending Review.
 - 3.3 The Commission noted the update and agreed the approach outlined.
4. Plans for 1 May 2008 elections (London and rest of England and Wales) - presentation
 - 4.1 AS and LK provided an overview of the planning activities in preparation for the 1 May 2008 elections, including guidance and support materials for Returning Officers, materials for police officers, campaign tracking activities and guidance for candidates. NZ presented the plans for the public awareness campaigns.
 - 4.2 The Commission noted the update of activities planned for the 1 May 2008 elections and agreed the proposed plans for the public awareness campaigns.
5. AoB
 - 5.1 The Commission noted that the Scottish elections report was published on 24 October. The Commission thanked the Commission staff that had provided assistance to the independent review team.