

**April 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Recruitment Panel at Cabinet Office	Underground fare	01/04/11	3.80
Parliamentary advisory group	Underground fare	05/04/11	3.80
referendum rehearsal	Underground fare	08/04/11	3.80
Recruitment Panel at Cabinet Office	Underground fare	13/04/11	3.80
Visit to EC Wales Office	Underground fare	19/04/11	3.80
	Return rail London - Cardiff		77.00
<b>total (£)</b>			<b>96.00</b>

**May 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
UK Parliamentary Voting Systems Referendum Count event	Underground fare	05/05/11	4.40
	Overnight Hotel, Excel Centre		110.44
	Taxi home	06/05/11	50.00
European Electoral Management Bodies Conference, Vienna	Underground fare	11/05/11	1.90
	Heathrow Express Return	11-13/05/11	32.00
	Return Flight London - Vienna		201.81
	Overnight Hotel, Vienna x2		214.87
	Airport bus return Vienna		10.60
	Internet access	11/05/11	11.95
	Underground fare	13/06/11	1.90
Meeting with Deputy Prime Minister and Minister for Political and Constitutional Reform	Underground fare	19/05/11	3.80
Electoral Registration Transformation Programme Board awayday	Underground fare	23/05/11	3.80
<b>total (£)</b>			<b>643.07</b>

**June 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
International workshop with, Australian Electoral Commission, Elections Canada and New Zealand Electoral Commission, Canberra	Underground fare	04/06/11	1.90
	Return Heathrow Express		32.00
	Snack at airport		4.29
	Flight London - Hong Kong; Hong Kong - Sydney return	04-13/06/11	1877.88
	Return Rail Hong Kong airport to hotel	05/06/11	14.14
	Overnight Hotel, Hong Kong	05/06/11	114.11
	Snack at airport	06/06/11	8.80
	Return Rail Sydney airport - Sydney central	07/06/11	20.65
	Return Rail Sydney - Canberra	07-10/06/11	52.66

	Dinner (share)	07/06/11	23.23
	Overnight Hotel, Canberra x3	07-10/06/11	272.82
	Breakfast x 3	08-10/06/11	13.34
	Internet access	07-10/06/11	26.81
	Overnight Hotel, Sydney	10/06/11	109.88
	Return Rail Hong Kong airport to hotel	11/06/11	14.14
	Overnight Hotel, Hong Kong	11/06/11	98.89
Parliamentary Parties Panel meeting, Cabinet Office	Underground fare	14/06/11	3.80
Speech by Chair of Electoral Commission, Constitution Unit	Underground fare	15/06/11	3.80
Integrity Round Table meeting, Westminster	Underground fare	20/06/11	3.80
Electoral Commission evidence session at the House of Lords Constitution Committee	Underground fare	22/06/11	3.80
Lunch with Indian Chief Election Commissioner	Underground fare	24/06/11	3.80
Electoral Commission Parliamentary Seminar, House of Commons	Underground fare	28/06/11	3.80
	<b>total (£)</b>		<b>2,708.34</b>

<b>total for quarter 1 (£):</b>	<b>3,447.41</b>
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**April**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC Edinburgh office	Return Rail Heathrow Express	13/04/11	32.00
	Breakfast		2.15
	Flight: London to Edinburgh		80.10
	Taxi from Edinburgh airport to EC office		17.00
	Lunch		5.95
	Flight: Edinburgh to London		39.20
	Taxi from EC office to Edinburgh airport		21.93
<b>total (£)</b>			<b>198.33</b>

**May**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
Visit to EC Belfast office	Flight: London to Belfast City	31/05/11	40.00
Re-booked due to cancelling visit on 30 March 2011(31 May visit also cancelled due to urgent staff	Flight Belfast City to London		50.50
	Gatwick Express		17.90
	Heathrow Express		16.50
<b>total (£)</b>			<b>124.90</b>

**June**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

<b>total for quarter 1 (£):</b>	<b>323.23</b>
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**April 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**May 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**June 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

<b>total for quarter 1 (£):</b>	<b>0.00</b>
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Lisa Klein

Director of Party and  
Election Finance

Q1 2011-12

**April 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**May 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**June 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

<b>total for quarter 1 (£):</b>	<b>0.00</b>
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Alex Robertson

Director of  
Communication

Q1 2011-12

**April 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**May 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**June 2011**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

<b>total for quarter 1 (£):</b>	<b>0.00</b>
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**April**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**May**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
UK Parliamentary Voting Systems Referendum Count event	Overnight Hotel, Excel centre	05-06/05/11	109.00
<b>total (£)</b>			<b>109.00</b>

**June**

<b>Occasion</b>	<b>Item</b>	<b>Date</b>	<b>Cost (£)</b>
No expenses claimed			
<b>total (£)</b>			<b>0.00</b>

**Total for Quarter 1 (£):****109.00**

Mr Scallan, who is Head of Statutory Services at Manchester City Council, is working on secondment to the Electoral Commission. The secondment is currently due to end on 31 December 2011. As part of the secondment arrangements, the Commission meets the cost of some travel to and from Manchester, and of overnight accommodation in London. These payments are treated as a benefit-in-kind and the total are reported in the Commission's annual accounts. The Electoral Commission makes a payment to HM Revenue and Customs to cover the tax liability which arises on these payments.