

[REDACTED]

From: FOI
Sent: 30 August 2023 08:53
To: [REDACTED]
Subject: FOI 106-23 - Response

Dear [REDACTED],

Our Ref: FOI-106-23

Thank you for your email to the Electoral Commission dated 3 August 2023.

The Commission aims to respond to requests for information promptly and has done so within the statutory timeframe of twenty working days.

Your request is shown below followed by our response.

Could you please respond to the following questions about your Core Systems:

- *How many employees do you have?*
ERP
- *Which Enterprise Resource Planning (ERP) or Finance system do you currently use?*
- *What is the value & expiry date of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
CRM
- *Which Customer Relationship Management (CRM) System do you currently use?*
- *What is the value & expiry of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
SCM
- *Which Supply Chain Management (SCM) System do you currently use?*
- *What is the value & expiry date of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
EPM
- *Which Enterprise Performance Management (EPM), Scenario Planning or Strategic Modelling System do you currently use?*
- *What is the value & expiry date of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
HR & Payroll
- *Which Human Capital Management (HCM) or HR and Payroll system do you currently use?*
- *What is the value & expiry date of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
BI
- *Which Analytics or Business Intelligence Systems do you currently use?*

- *What is the value & expiry date of your current contract/licence? What are the extension options?*
- *Do you have any plans to review (upgrade/change) this system?*
Do you have any plans to migrate to a fully integrated, fully cloud-based back-office system in the next two years?

Our response is as follows:

We hold the information you have requested.

How many employees do you have?
193.

ERP

Which Enterprise Resource Planning (ERP) or Finance system do you currently use?
The finance system is provided by Advanced Business Solutions.

What is the value & expiry date of your current contract/licence? What are the extension options?
Contract: 3 years plus 1 starting 1 April 2022. The cost is approximately £52,000 per annum, although the cost will increase if user subscriptions increase.

Do you have any plans to review (upgrade/change) this system?
No.

CRM

Which Customer Relationship Management (CRM) System do you currently use?
Microsoft Dynamics 2011.

What is the value & expiry of your current contract/licence? What are the extension options?
Annual license for the software currently at no cost due to the Commission owning the current license. The product is supported internally by our digital team.

Do you have any plans to review (upgrade/change) this system?
Yes, the product is to be replaced by Dynamics 365 in the next financial year.

SCM

Which Supply Chain Management (SCM) System do you currently use?
In-Tend.

What is the value & expiry date of your current contract/licence? What are the extension options?
In contract until February 2024, annual renewal after that period. The cost is £5,994 per annum including VAT.

Do you have any plans to review (upgrade/change) this system?
No.

EPM

Which Enterprise Performance Management (EPM), Scenario Planning or Strategic Modelling System do you currently use?
Ideagen Risk Management.

What is the value & expiry date of your current contract/licence? What are the extension options?
Annual renewal (just renewed in August 2023) £6,325 per annum including VAT.

Do you have any plans to review (upgrade/change) this system?
No.

HR & Payroll

Which Human Capital Management (HCM) or HR and Payroll system do you currently use?
Ciphr (HR system). Our payroll is outsourced by Zellis.

What is the value & expiry date of your current contract/licence? What are the extension options?
The contract for the Ciphr (HR system) runs to September 2025 and the cost is £62,895 per annum including VAT. The payroll outsourced agreement is in place until at least 2024.

Do you have any plans to review (upgrade/change) this system?
Yes.

BI

Which Analytics or Business Intelligence Systems do you currently use?
N/A.

What is the value & expiry date of your current contract/licence? What are the extension options?
N/A.

Do you have any plans to review (upgrade/change) this system?
N/A.

Do you have any plans to migrate to a fully integrated, fully cloud-based back-office system in the next two years?
No.

The Commission strives to be an open, transparent authority and I trust that this information satisfies your request.

If you are not satisfied with this response, please note that the Commission operates a review procedure, details of which can be found on the Commission website at: <https://www.electoralcommission.org.uk/freedom-information/make-a-freedom-information-request>.

Please also note that if you have exhausted all internal Commission review procedures and you are still not satisfied you have the right to appeal to the Information Commissioner. Details of this procedure can be found on the ICO website: <https://ico.org.uk/>.

Yours sincerely

Information Officer
FOI@electoralcommission.org.uk

The Electoral Commission

