

For information about how to complete this return, read the explanatory notes available on our website

Enter identification mark as on candidate's declaration

Return of candidate election expenditure: Local council elections in Scotland

Section 1 – Details of candidate and election

Electoral Area

Local Authority

Electorate

Date you became a candidate

Date of election

Date election result declared

Candidate name

Registered party (if applicable)

Spending limit

Section 2 – Details of election agent

Agent's name

Date election agent appointed

Mark box as appropriate:

I am the agent responsible for delivering this return of candidate election expenses under Part II of the Representation of the People Act 1983

I am the person named as candidate at this election, and was my own election agent. I am responsible for delivering this return of candidate election expenses under Part II of the Representation of the People Act 1983

Signature of agent:

Date:

Section 3 Types of payment

Type of payment	£.pp/Nil
Unpaid claims	
Disputed claims	
Value of notional spending	
Payments made	
Total	

Section 4 – Statement of all personal expenses and disability expenses incurred

Please provide details of personal expenditure on the worksheet labelled 'Personal and Disability expenses'.

Personal expenses are the reasonable travel and living expenses of the candidate for the purpose of campaigning in the election. Personal expenses do not count against the candidate's limit and they should not duplicate anything already declared as election spending under section 3.

The total amount of personal expenses

Please provide details of disability expenses on the worksheet labelled 'Personal and Disability expenses'.

Disability expenses are expenses reasonably attributable to a candidate's disability for the purposes of campaigning in the election. Disability expenses do not count towards the candidate's spending limit and they should not duplicate anything already declared as election spending under section 3.

The total amount of disability expenses

Submit this return to the relevant Returning Officer within 35 days after the declaration of the result.

It must be accompanied by a separate declaration signed by the election agent verifying this return.

Within seven working days of submitting this return, the candidate must also submit a signed declaration verifying this return.

Privacy Statement

Revised data protection legislation applies from 25 May 2018 and will apply to the processing of all personal data. We are in the process of updating our core guidance and resources to reflect the new regulations, and will re-publish our guidance and resources as soon as possible. In the meantime please contact the Information Commissioner's Office for further information about how the General Data Protection Regulation affects you.

A: Payments made										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value £	Amount Paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

Payments made continued										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value £	Amount Paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

Payments made continued										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value £	Amount Paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

Other Authorised Spending

Name of person authorised to incur spending	Amount £
Total:	

Personal and Disability Expenses

Item/ Service	Name of person who made payment (i.e. candidate or election agent)	Date expense incurred	Date receipt/ invoice received	Date paid	Amount £

Sub total:

