

Quarterly report of loans made to a political party: statement of nil return (Revised version January 2010)

Explanatory notes on completing form RP10QNb(NI)

Registered political parties are required to submit a regulated transaction return to the Electoral Commission at the end of each calendar quarter. Parties should submit a statement of nil return if during the relevant calendar quarter they have not entered into any of the following:

- any transactions (including aggregate loans/donations) of more than £7,500 entered into by a party central organisation
- any transaction (including aggregate loans/donations) of more than £1,500 entered into by a party's accounting units
- no changes have been made to an existing regulated transaction; and
- no transaction has been entered into with an impermissible or unauthorised participant.



Important: the return must be submitted within 30 days of the end of the calendar quarter.

Each note corresponds to a numbered section on form RP10QNb(NI).

1 Details of registered party

Please insert the registered name of the party, and the party's reference number.

In addition, please insert the relevant quarterly reporting period and year, for example:

- Quarter 1 (January–March);
- Quarter 2 (April–June);
- Quarter 3 (July–September);
- Quarter 4 (October–December)

2 Statement of nil return

3 Declaration and signature

This declaration must be amended as applicable and signed by the person registered as party treasurer.



Important: it is an offence for a registered treasurer to make a false declaration knowingly or recklessly, or to fail to submit a return within 30 days of the end of the reporting period.

Form RP10QNb(NI) should be returned to:

The Electoral Commission
Ground Floor
4 Cromac Place
The Gasworks
Belfast
BT7 2JB

For further information, please contact:

Tel: 028 9089 4020

Fax: 028 9031 4827

Email: infornorthernireland@electoralcommission.org.uk