From:	FOI
To:	[redacted]
Cc:	FOI
Subject:	FOI Response - Correspondance with Organisations - 164/17
Date:	21 November 2017 10:33:17
Attachments:	FOI 164_17.zip

Dear [redacted],

Our Ref: FOI 164/17

Thank you for your email to the Electoral Commission dated **17 October 2017**.

The Commission aims to respond to requests for information promptly and regrets that on this occasion we have not done so.

Your request is in bold below followed by our response.

You have requested:

Under the FOIA I would like to see all correspondence between the EC and the following organisations since January 2016 to present:

- Progress
- Labour Tribune MPs
- Women2Win

If limits apply, please tell me so I can reduce my request to fit the legal limit.

Our response is as follows:

We hold the information you have requested.

Please find attached a copy of all correspondence between the Commission and the organisations you have requested them for.

We have taken your request for communication with Progress to mean Progress Limited - a members association of the Labour Party, registered campaigner at the EU referendum and registered third party ahead of the 2017 UK Parliamentary General election.

We have applied redactions in line with the Data Protection Act 1998. Where we have already published spending and donation reports by the relevant organisations on our registers (see here), we have not disclosed them here.

I trust that this information satisfies your request. If you are not satisfied with this response, please note that the Commission operates a review procedure, details of which can be found on the Commission website at: http://www.electoralcommission.org.uk/about-us/freedom-of-information-requests/how-do-I-make-an-foi-request

Please also note that if you have exhausted all internal Commission review procedures and you are still not satisfied you have the right to appeal to the Information Commissioner. Details of this procedure can be found on the ICO website: https://ico.org.uk/

Yours sincerely,

[redacted]
Information Management Adviser
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
electoralcommission.org.uk
yourvotematters.co.uk

Twitter | **Facebook** | **Blog**

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 16/06/2016 16:42
To: [redacted]
Subject: Re: Pre-poll Reports

Please see attacked the Progress Ltd NIL return for the 1 Feb – 9 June period.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Join us at Progress annual conference, 14 May 2016

From: [redacted]
Sent: 10 June 2016 11:33
Subject: Pre-poll Reports

Dear Responsible Person

Under the Political Parties, Elections and Referendum Act 2000 as amended by the European Union Referendum Act 2015, donations received and loans entered into by registered campaigners, and those who later become registered, must be recorded and reported to us on a regular basis before and after the date of the poll.

Registered campaigners must complete and submit pre-poll reports. These cover all donations received and loans entered into over £7,500 during each reporting period. **You must submit pre-poll reports even if you haven't received any reportable donations and/or loans**. These are called 'nil reports'.

As your organisation was not registered in time to submit the first or second pre-poll reports, the deadline for your report covering the period 1st Feb 2016 to 9th June 2016 is Thursday 16 June.

The table below sets out all remaining reporting periods and deadline dates for the pre-poll reports.

Reporting period	Deadline for pre-poll reports
1 Feb – 9 June	Thursday 16 June
10 June – 22 June	Wednesday 29 June

You are able to submit your pre-poll reports using PEF Online or by completing and returning this form, explanatory notes for completing the form can be found here. You must make a declaration in the report that that you have examined the pre-poll report and that to the best of your knowledge and belief it is a complete and accurate report as required by law.

Further guidance on pre- poll reporting can be found on our website.

Please note that it is a legal requirement to deliver pre-poll reports on time. If you deliver your report late, you may be subject to sanctions including a penalty of at least £200. Failure to submit a pre-poll report on time may also result in you being referred to the Commission's Casework & Investigations team in line with our enforcement policy.

If you are intending to submit your report by email, have any questions, or need any help submitting your reports, then please contact [redacted] Her contact details are as follows:

Email: [redacted]

Phone: [redacted]

Kind regards

[redacted]
Compliance
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
Putting voters first

Please consider the environment before printing this email

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 29/06/2016 12:18
To: [redacted]
Cc: [redacted]
Subject: Re: Pre-poll Reports

Please see attacked the Progress Ltd NIL return for the 10 – 22 June period.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Join us at Progress annual conference, 14 May 2016

From: [redacted]
Sent: 23 June 2016 13:20:57
To: [redacted]
Subject: Pre-poll Reports

Dear Responsible Person

The deadline for the fourth pre-poll donations and loans reports is Wednesday 29th June.

This covers the period 10th to 22nd June 2016.

You are able to submit your pre-poll reports using PEF Online or by completing and returning the attached form. Explanatory notes for completing the form can be found here. You must make a declaration in the report that you have examined the pre-poll report and that to the best of your knowledge and belief it is a complete and accurate report as required by law.

If you are using the pre-poll reporting form, rather than PEF Online to report your donations and loans, please note that we have amended the pre-poll reporting form to ask for more information in

relation to non-monetary donations. This amendment reflects the legislative requirements. The amended box is on the second page (red) and is the last column.

We have removed the drop-down box that had the option of monetary or non-monetary and amended the explanatory notes to reflect that we require information as to the type of donation, for example if it was advertising, premises or hospitality. The box is now a free format box for you to describe the type of donation in more detail.

Further guidance on pre- poll reporting can be found on our website.

Please note that it is a legal requirement to deliver pre-poll reports on time. If you deliver your report late, you may be subject to sanctions including a penalty of at least £200. Failure to submit a pre-poll report on time may also result in you being referred to the Commission's Casework & Investigations team in line with our enforcement policy.

If you have already submitted both of your second pre-poll reports then please ignore this email.

If you are intending to submit your report by email, have any questions, or need any help submitting your reports, then please contact [redacted] Her contact details are as follows:

Email: [redacted]

Phone: [redacted]

Kind regards

[redacted]
Compliance
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
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Please consider the environment before printing this email

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 21/10/2016 18:06
To: PEF Inbox
Cc: [redacted]
Subject: Fwd: Electoral Commission forms (21 Oct)

Please see attacked the latest forms for donations to Progress in the last 30 days.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Sent from my iPhone

Begin forwarded message:

> **From:** [redacted]
> **To:** "Richard Angell" [redacted]
> **Subject: Electoral Commission forms (21 Oct)**
>
> [redacted]
> Events Officer and Editorial Assistant
> Progress – Labour's progressives
>
> [redacted] @ProgressOnline
> www.progressonline.org.uk
> 11 Tufton Street, Third Floor, London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 15/11/2016 16:05
To: [redacted]
Cc: [redacted]
Subject: Re: Oakeshott forms CCM:0058599

I tried both numbers. Will keep trying

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Sent from my iPhone

On 15 Nov 2016, at 14:45, [redacted] wrote:

> Richard
>
> I was unable to get through on either number.
>
> Please call either myself or [redacted] on [redacted]
>
> Thank you
>
> [redacted]
>
> ---
>
> **From:** Richard Angell [redacted]
> **Sent:** 15 November 2016 13:56
> **To:** [redacted]
> **Subject:** Re: Oakeshott forms CCM:0058599
>
> Please can you call me about this?
>
> Richard Angell
> Director
> Progress - Labour's progressives

T: [redacted]
M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

On 15 Nov 2016, at 11:57, [redacted] wrote:

Dear Richard

Thank you for sending in these two donations.

The donation of £25,000 from [redacted] is now live; and the graph on our website has also been updated. My apologies again for the delay in publication.

The donation of £4,000 from the same donor is not reportable as it is below the reporting threshold of £7,500. It would become reportable if there is another donation from the same donor during this calendar year that is also below the reporting threshold but when added together the two total over £7,500. Note that the donation of £25,000 is reportable on its own, so does not aggregate with the £4,000 donation.

I hope that this explanation is clear, but happy to discuss.

Yours sincerely

[redacted]
Financial Reporting Manager
Political Finance and Regulation Directorate
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk

From: Richard Angell [redacted]
Sent: 26 October 2016 14:47
To: [redacted]; PEF Inbox
Subject: Fwd: Oakeshott forms

Hello,

Please see the latest returns attached. What date will these be publishes please?

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Begin forwarded message:

From: [redacted]
Subject: Oakeshott forms
Date: 24 October 2016 at 17:32:43 BST
To: Richard Angell [redacted]

[redacted]
Events Officer and Editorial Assistant
Progress – Labour's progressives

[redacted] | @ProgressOnline
www.progressonline.org.uk
11 Tufton Street, Third Floor, London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 16/11/2016 10:37
To: [redacted]
Cc: [redacted]
Subject: Re: Oakeshott forms CCM:0058599

Called again - in the office for the next few hours if you can call on [redacted]

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

> On 15 Nov 2016, at 14:45, [redacted] wrote:
>
> Richard
>
> I was unable to get through on either number.
>
> Please call either myself or [redacted] on [redacted]
>
> Thank you
>
> [redacted]
>
> ---
>
> **From:** Richard Angell [redacted]
> **Sent:** 15 November 2016 13:56
> **To:** [redacted]
> **Subject:** Re: Oakeshott forms CCM:0058599
>
> Please can you call me about this?
>
> Richard Angell
> Director
> Progress - Labour's progressives
>
> T: [redacted]

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

On 15 Nov 2016, at 11:57, [redacted] wrote:

Dear Richard

Thank you for sending in these two donations.

The donation of £25,000 from [redacted] is now live; and the graph on our website has also been updated. My apologies again for the delay in publication.

The donation of £4,000 from the same donor is not reportable as it is below the reporting threshold of £7,500. It would become reportable if there is another donation from the same donor during this calendar year that is also below the reporting threshold but when added together the two total over £7,500. Note that the donation of £25,000 is reportable on its own, so does not aggregate with the £4,000 donation.

I hope that this explanation is clear, but happy to discuss.

Yours sincerely

[redacted]
Financial Reporting Manager
Political Finance and Regulation Directorate
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
Fax [redacted]
www.electoralcommission.org.uk

From: Richard Angell [redacted]
Sent: 26 October 2016 14:47
To: [redacted]; PEF Inbox
Subject: Fwd: Oakeshott forms

Hello,

Please see the latest returns attached. What date will these be publishes please?

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Begin forwarded message:

From: [redacted]
Subject: Oakeshott forms
Date: 24 October 2016 at 17:32:43 BST
To: Richard Angell [redacted]

[redacted]
Events Officer and Editorial Assistant
Progress – Labour's progressives

[redacted] | @ProgressOnline
www.progressonline.org.uk
11 Tufton Street, Third Floor, London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 19/01/2017 16:15
To: PEF Inbox
Subject: Form RD1A

Hello,

Attached is the form RD1A for a donation made to Progress on 12 January 2017.

Thank you,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 06/02/2017 17:45
To: PEF Inbox
Subject: Donations

Can you please confirm receipt of the attached donation (from a while back) and let me know when it will be going online?

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Begin forwarded message:

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 14/02/2017 16:11
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: Non-party campaigner rules for parliamentary by-elections CCM:0324250

Dear Richard,

I am writing to give an overview of the non-party campaigner rules that apply for the upcoming parliamentary by-elections in Stoke Central and Copeland.

Non-party campaigners (NPCs) are individuals or organisations that campaign in elections, but are not standing as political parties or candidates. There are rules that apply to an NPC campaigning at a parliamentary by-election. We call these the local campaigning rules, where a non-party campaigns for or against one or more candidates in a particular constituency, ward or other electoral area.

The rules apply during a particular period in the run-up to the election, which we call the regulated period. During this time there is a spending limit of £700 that applies to non-party campaigners producing campaign material for or against one or more candidates. Outside of the regulated period, the spending rules do not apply.

The regulated period begins **the day after** someone officially become a candidate, and ends on polling day. The earliest date someone can officially become a candidate is the day on which the vacancy occurs. The person automatically becomes a candidate on this day if they or others have previously announced their intention to stand, e.g. in a press release. Otherwise, they become a candidate on the earliest of either their announcing their intention to stand or the date of their nomination.

We have produced a factsheet on the local campaign rules as they apply to the local elections to be held in May 2017, and which can be found here. The principles apply in exactly the same way to a Parliamentary by-election, but the spending limit is **£700.** Spending above this limit will be considered candidate spending and must be authorised explicitly by the candidate's agent as it will accrue against the candidate's spending limit and will need to be declared on their spending return.

You should also be aware of the requirements that all printed campaign material carry an imprint to ensure transparency about who is campaigning. There are details about the format of the imprint, and model examples, in the factsheet I linked to above. We also recommend that any electronic material carry an imprint as a matter of good practice.

I hope this is helpful. If we can be of any further assistance, please don't hesitate to contact us on pef@electoralcommission.org.uk, or by phone on 0333 103 1928.

Kind regards,
[redacted]

[redacted]
Senior Financial Reporting Adviser
Political Finance and Regulation
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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Please consider the environment before printing this email.

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 03/05/2017 14:06
To: EC Test User; PEF Inbox
Cc: [redacted]
Subject: TP1 form

In line with your guidance

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
T: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 03/05/2017 16:21
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: RE: TP4 Weekly pre poll reporting form non party campaigners (PDF)

Hi Richard,

As per our discussion earlier, here is a PDF copy of the weekly reports form for NPCs.

Cheers,
[redacted]

[redacted]
Financial Reporting Officer
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ
Tel: [redacted]
electoralcommission.org.uk
yourvotematters.co.uk

Twitter | **Facebook** | **Blog**

From: Richard Angell [redacted]
Sent: 03 May 2017 13:49
To: [redacted]
Subject: TP4 Weekly pre poll reporting form non party campaigners (PDF)

Pls send TP4 Weekly pre poll reporting form non party campaigners (PDF)

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
T: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Partyreg
Received: 08/05/2017 11:59
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: Confirmation of receipt of your notification as a non-party campaigner - Progress Ltd CCM:0236476

Receipt of your notification

I confirm receipt of your notification on 4 May 2017 that Progress Ltd wishes to be registered as a non-party campaigner. Before the Commission can confirm Progress Ltd's registration we must assess the notification to ensure that it meets the requirements of the Political Parties, Elections and Referendums Act 2000 ('PPERA').

We will undertake this necessary assessment process as soon as possible and advise you in writing once we have come to a conclusion. We will also publish any registration on our website.

Please note that Progress Ltd is not registered as a non-party campaigner until the Electoral Commission makes that confirmation in writing. Please be aware of the registration threshold which must not be exceeded until registration is confirmed.

Confirmation of certain details in your notification

I need to clarify three elements of your application. Firstly can I confirm that your company number registered with Companies House is 03109611?

The second issue relates to who can sign the notification to the Commission. I need to clarify with you whether Progress Ltd has a company secretary? If you don't have a company secretary the Commission needs to establish that the notification was signed and submitted by someone who acts in a similar capacity as a company secretary. A definition that we are using is that the company secretary is responsible for the efficient administration of a company, particularly with regard to ensuring compliance with statutory and regulatory requirements and for ensuring that decisions of the board of directors are implemented.

Could please outline your role with Progress Ltd and whether you ask in a similar capacity as a company secretary.

Finally I note that your entry on Companies House also includes Stephen Twigg as a director but your notification doesn't. Is this correct?

I would appreciate your quick response to these questions and please do contact me if you have any other questions.

Kind regards

[redacted]
Senior Adviser – Registration
The Electoral Commission
3 Bunhill Row
London, EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 17/05/2017 15:41
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: RE: Resubmitted form FAO: [redacted] CCM:0336143

Dear Mr Angell,

Thank you for resubmitting this form.

I will replace the incorrect version with this one.

Kind regards,

[redacted]

[redacted]
Financial Reporting Officer
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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Please consider the environment before printing this email.

From: Richard Angell [redacted]
Sent: 17 May 2017 15:27
To: PEF Inbox
Subject: Resubmitted form FAO: [redacted]

Resubmitted form FAO: [redacted]

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]

T: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 22/05/2017 11:46
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: FW: Registration of Progress Ltd as a non-party campaigner CCM:0236494

Dear Richard,

As discussed on the phone today I have modified the email address for the organisation and your own entry.

Thank you for assisting me to clarify the correct email.

Kind regards

[redacted]
Senior Adviser – Registration
The Electoral Commission
3 Bunhill Row
London, EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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From: [redacted]
Sent: 15 May 2017 16:34
To: 'Richard Angell'
Subject: Registration of Progress Ltd as a non-party campaigner CCM:0236494

Dear Richard Angel

Thank you for your application to register as a non-party campaigner. Your application was received on 4 May 2017 and considered complete on 8 May 2017.

I am writing to inform you that we approved your notification to register Progress Ltd as a non-party campaigner and your date of registration is 8 May 2017.

You can view your entry on the register at the link below:

http://search.electoralcommission.org.uk/English/Registrations/TP6495

Registration normally lasts for 15 months, after which point it may lapse. If you wish to continue your registration beyond this date, we must receive a complete TP3 renewal of registration form during the four months immediately prior to the end of your registration. It is your responsibility to ensure we receive any renewal before the end of your registration.

In this letter you will find your registration details and who to contact for further assistance.

The Political Parties, Elections & Referendums Act (PPERA) 2000 imposes a number of controls and responsibilities on registered non-party campaigners, particularly in relation to spending on regulated campaign activity. These rules help to ensure the integrity and transparency of the electoral system. If Progress Ltd does not follow these rules both Progress Ltd and you as the responsible person may be committing a criminal offence.

1. How your name and contact details will appear on the register.

Below are your non-party campaigner's registered name and contact details. Contact us immediately if these details are incorrect.

Name on the register

- Progress Ltd

Below are your contact details for your party and officers.

Non-Party Campaigner details. This address will appear on the public register	Address: Westbury, 2nd Floor 145-157 St John St London EC1V 4PY
These details will not be publicly available Phone	Email: [redacted] number: [redacted]
Responsible Person and Secretary: Richard William Angel Your responsible person and secretary's name will be publicly available but their contact details will not. Email: Phone	Address: [redacted]

	Number:

Below is a list of the relevant participators (the Company's directors) which will be published on our website:

- Richard Angel
- Robert Philpot
- Jennifer Gerber
- Jon Mendelsohn

Your non-party campaigner has been allocated the following unique reference [redacted] which should be quoted on all communications and returns sent to the Commission. The reference offers a safeguard so that we can be certain that any correspondence, returns etc received in your non-party campaigner's name are genuine. It is therefore in your own interest to ensure that only those officers who need to communicate with the Commission have access to the reference.

2. PEF Online

You can now change your registration details, renew your registration and submit spending and donation returns online at

https://pefonline.electoralcommission.org.uk

However before you do so you must confirm your association with your account. An email has been sent requesting you confirm that you do so.

3. Useful links and guidance.

As a newly registered non-party campaigner (third party) you should ensure that you read all of the guidance available for non-party campaigners available on our website:

http://www.electoralcommission.org.uk/i-am-a/party-or-campaigner/non-party-campaigners/2017-elections

Please be aware that as a registered campaigners you have pre-poll reporting requirements. You can find out more on page 18 of our guidance - http://www.electoralcommission.org.uk/__data/assets/pdf_file/0008/224954/UKPGE-2017-Non-party-campaigner-election-specific.pdf

We will be happy to answer any questions you may have about any of the information in this email. You can contact us at:

PFR Advice
The Electoral Commission
3 Bunhill Row, London EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
Email: **pef@electoralcommission.org.uk**

Yours sincerely,

[redacted]
Senior Adviser – Registration
The Electoral Commission
3 Bunhill Row
London, EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 26/05/2017 13:46
To: Progress Ltd; Progress Ltd; Progress Ltd; Richard Angell; Richard Angell; Richard Angell
Subject: NPC activity in the next two weeks CCM:0324368

Dear Richard,

With two weeks until polling day, we are aware that your spending on regulated campaign activity may increase and/ or become more constituency focused. We would, therefore, like to remind you that of the rules and spending limits which apply to non-party campaigners at the general election, and in particular what rules apply if you incur spending supporting candidates and parties with their campaigns, separate from your own campaign.

You can find our guidance on the rules which apply to non-party campaigners at the general election here.

It is possible that, separate from your own campaign, your supporters may volunteer to help a party or a candidate with their election campaigning, and you may incur spending as a result. This could happen, for example, where you coordinate volunteers to campaign in a particular constituency and they use election material for, or campaign under the direction of, a candidate or their agent. Any reimbursed incidental expenses incurred by your volunteers or supporters will be considered regulated spending and must be accounted for correctly. Be aware that prior to incurring any spending supporting candidates and parties with their specific campaigns, which is separate to your campaign, you must seek the authorisation from the candidate's agent and/or the party relating to this spend. You must also ensure that the candidate's agent or the party has full details of any spending you incur in this way – they will need to include it on their campaign spending returns.

You should also be mindful of the rules for non-party campaigners undertaking campaigning for or against particular candidates in particular constituencies, under section 75 of the Representation of the People Act 1983 (local non-party campaigning rules). A local non-party campaigner can spend up to £700 in support of a candidate, but any spending over this amount needs to be authorised by the candidate's agent and reported in the candidate's spending return. These rules apply to spending on activity which is separate to your general non-party campaign.

You may be aware that the Commission is proactively monitoring the election campaign, and issuing advice to parties and campaigners to ensure they understand and adhere to the campaign finance rules. To help us with this, and to assist us in providing you with any appropriate advice you need to help you comply with the rules, we would be grateful if you could provide us with the following information:

Please provide us with a high level overview of your planned campaign activity in the lead up to the election. This may include any planned events, social media activity, or activities supporting candidates and parties with their campaign. A general overview of your planned activities would be ideal.

Please be assured that the Commission will treat this information confidentially.

As ever, if you would like advice on any non-party campaigning rules, please contact our advice service. You can ring us on [redacted] or email us at pef@electoralcommission.org.uk.

Yours sincerely

[redacted]
Senior Financial Reporting Adviser
Political Finance and Regulation
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

Putting voters first

Please consider the environment before printing this email.

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

From: PEF Inbox <PEF@electoralcommission.org.uk>
Sent: 03 August 2017 16:42
To: PEF Inbox
Subject: Action required: Reporting requirements following the UK Parliamentary General Election

Dear Responsible Person,

I am writing to explain your spending and donations reporting responsibilities as a registered non-party campaigner following the UK Parliamentary General Election on 8 June 2017.

Do I need to complete a spending return?

You must complete a spending return if you spent above the registration threshold on regulated activity in any part of the UK during the regulated period that ran from 9 June 2016 to 8 June 2017. This is £20,000 in England, or £10,000 in either Scotland, Wales or Northern Ireland.

If you **did not** spend above this threshold, **you do not need to complete a full spending return, but should let us know by return email that this is the case and the amount you spent**.

If you did spend above any of the registration thresholds, **you must report your spending and donations to us in full**. The deadlines for this are as follows:

- If you spent £250,000 or below on regulated activity, you must submit your spending return not later than **Friday 8 September 2017**
- If you spent more than £250,000 on regulated activity, you must submit your spending return not later than **Friday 8 December 2017**. You must also have your return audited and submit an auditor's report alongside the return

It is a legal requirement to submit a complete return and all relevant invoices or receipts for individual payments over £200. If you do not submit your return by the statutory deadline, you will be liable for enforcement action, in line with the Commission's published Enforcement Policy.

How do I complete my return?

There are three methods by which you can complete the return:

- on paper, one form each for spending (form / explanatory notes) and donations (form / explanatory notes)
- using our online database PEF Online
- XML spreadsheet attached (for spending only. You should use PEF Online or the paper form to submit donations)

For shorter returns, you may find it easier to use the paper form or enter the data line by line into PEF Online yourself.

For ease and particularly for larger returns, we recommend you use the XML spreadsheet to capture your spending, and return it to us to manage uploading it into the PEF Online system on your behalf.

Please note our email system cannot accept messages larger than 10MB. If this is going to be an issue, please contact us to discuss alternatives.

What does my return need to include?

Your return must include:

- A statement of all payments made, including payments, notional expenditure, unpaid expenses and disputed claims
- Invoices for payments over £200
- A donation report, including details of:
  - all impermissible donations
  - all accepted donations over £7,500
  - all accepted donations that add up to over £7,500 from the same donor

- the total of all other accepted donations that were worth more than £500 and less than or equal to £7,500. You do not need to provide details of these donations but just the total figure
- Audit report if your regulated spending exceeds £250,000
- A declaration by the responsible person (see wording below)

Declaration

I declare that I have examined the information in this return and that, to the best of my knowledge and belief, it is a complete and correct return as required by law, and that all expenses shown in it as paid have been paid by me or by a person authorised under section 90 of the Political Parties, Elections and Referendums Act 2000.

Submitted by the responsible person.

Signed:

Printed Name:

Date:

What resources are available to help?

We have produced a suite of guidance documents on the rules that apply to non-party campaigners, and on how to complete your paperwork.

We are here to help, so if on reading the documents, you have further questions, please don't hesitate to contact us on [redacted] or pef@electoralcommission.org.uk.

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 09/10/2017 17:20
To: PEF Inbox
Subject: Latest leadership

To whom it may concern,

Please see attached our latest return.

Best wishes

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 12/10/2017 19:18
To: [redacted]
Subject: Re: Receipt of Form RD1A - Reporting a donation or visit, September 2017

thanks you so much x

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

From: [redacted]
Sent: 12 October 2017 16:10
To: Richard Angell
Subject: Receipt of Form RD1A - Reporting a donation or visit, September 2017

Dear Richard,

I write to confirm that we have received your RD1A form (reporting a donation or visit) for September 2017. The donation will be published on the Commission's website later this month.

If you have any further questions, or require any further clarification please do not hesitate to contact me or the political finance regulation advice line on [redacted] or e-mail at pef@electoralcommission.org.uk.

Kind regards,

[redacted]
Financial Reporting Adviser
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
[redacted]

electoralcommission.org.uk
yourvotematters.co.uk

Twitter | **Facebook** | **Blog**

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 21/01/2016 10:45
To: Progress Ltd; Progress Ltd; Richard Angell; Richard Angell
Subject: RE: Latest RD1A from Progress CCM:0265045

Dear Richard,

Thank you for submitting an RD1A form reporting the £65,000 donation from Lord David Sainsbury, which Progress Ltd accepted on 12 January 2016. The donation will be included in our next regulated donee publication, which will be published on our website at 11:00 on 16 February 2016.

Kind regards,

[redacted]
Compliance Assistant
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
Fax: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

[redacted]

Democracy matters

Please consider the environment before printing this email.

From: Richard Angell [redacted]
Sent: 20 January 2016 15:46
To: PEF Inbox
Cc: [redacted]
Subject: Latest RD1A from Progress

To whom it may concern,

Please see attached the latest RD1A from Progress Ltd. A hard copy is in the post.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 13/05/2016 13:28
To: [redacted]
Subject: Re: Donation publication 17/05/16

Thanks for letting me know

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

Join us at Progress annual conference, 14 May 2016

Sent from my iPhone

On 13 May 2016, at 13:24, [redacted] wrote:

> Dear Richard,
>
> Thank you for submitting an RD1A form reporting the £65,000 donation from Lord David Sainsbury, which Progress Ltd accepted on 1st April 2016. The donation will be included in our next regulated donee publication, which will be published on our website at 11:00 on 17th May 2016.
>
> Kind regards,
>
> [redacted]
> **Compliance Assistant**
>
> The Electoral Commission
> 3 Bunhill Row
> London EC1Y 8YZ
> Tel: [redacted]
> www.electoralcommission.org.uk
> www.aboutmyvote.co.uk
>
> [redacted]

Democracy matters

Please consider the environment before printing this email.

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 13/07/2016 19:59
To: PEF Inbox
Subject: Latest RD1A for Progress Ltd

Please see attached the latest RD1A from Progress Ltd. The original is in the post x

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

[redacted]

[redacted]

---------- Original Message ----------
From: Richard Angell
Received: 17/08/2016 16:32
To: PEF Inbox; [redacted]
Subject: Latest donation reports

Please find attached our latest returned for the EC. The originals are in the post.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

M: [redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

To whom it may concern,

I can confirm that Progress Ltd did **not** incur more than £20,000 in England, or £10,000 in either Scotland, Wales or Northern Ireland in the regulated period.

£14318.61 was incurred in England and £351.18 in Wales in that period.

Thanks in advance,

Richard Angell
Director
Progress - Labour's progressives

[redacted]
E: [redacted]
W: www.progressonline.org.uk
A: 3rd Floor, 11 Tufton Street London, SW1P 3QB

From: PEF Inbox <PEF@electoralcommission.org.uk>
Sent: 03 August 2017 16:42
To: PEF Inbox
Subject: Action required: Reporting requirements following the UK Parliamentary General Election

Dear Responsible Person,

I am writing to explain your spending and donations reporting responsibilities as a registered non-party campaigner following the UK Parliamentary General Election on 8 June 2017.

Do I need to complete a spending return?

You must complete a spending return if you spent above the registration threshold on regulated activity in any part of the UK during the regulated period that ran from 9 June 2016 to 8 June 2017. This is £20,000 in England, or £10,000 in either Scotland, Wales or Northern Ireland.

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- If you spent £250,000 or below on regulated activity, you must submit your spending return not later than **Friday 8 September 2017**
- If you spent more than £250,000 on regulated activity, you must submit your spending return not later

than **Friday 8 December 2017**. You must also have your return audited and submit an auditor's report alongside the return

It is a legal requirement to submit a complete return and all relevant invoices or receipts for individual payments over £200. If you do not submit your return by the statutory deadline, you will be liable for enforcement action, in line with the Commission's published Enforcement Policy.

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Please note our email system cannot accept messages larger than 10MB. If this is going to be an issue, please contact us to discuss alternatives.

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- A donation report, including details of:
  - all impermissible donations
  - all accepted donations over £7,500
  - all accepted donations that add up to over £7,500 from the same donor
  - the total of all other accepted donations that were worth more than £500 and less than or equal to £7,500. You do not need to provide details of these donations but just the total figure
- Audit report if your regulated spending exceeds £250,000
- A declaration by the responsible person (see wording below)

Declaration

I declare that I have examined the information in this return and that, to the best of my knowledge and belief, it is a complete and correct return as required by law, and that all expenses shown in it as paid have been

paid by me or by a person authorised under section 90 of the Political Parties, Elections and Referendums Act 2000.

Submitted by the responsible person.

Signed:

Printed Name:

Date:

What resources are available to help?

We have produced a suite of guidance documents on the rules that apply to non-party campaigners, and on how to complete your paperwork.

We are here to help, so if on reading the documents, you have further questions, please don't hesitate to contact us on [redacted] or pef@electoralcommission.org.uk.

The Electoral Commission

Reporting a donation or visit

The completion notes contain guidance on filling in the numbered boxes.

Section A Your details (to be completed by all) [1]

Name [redacted]

Telephone number [redacted]

Email address [redacted]

Address [1] [redacted]

I am (please tick)

an MEP ☐ an AM ☐ an MSP ☐ a councillor ☐

other: Acting on behalf of 'Labour Tribune MPs Group'

Section B Donation details (if reporting a visit, go straight to Section C)

Name of donor [redacted]

Address of donor [2] [redacted]

Donor status [3] (please tick)

individual	✓	registered party	☐
building society	☐	trade union	☐
friendly society	☐	unincorporated association	☐
limited liability partnership	☐	company (please give the company registration number below)	☐

public funds (for members associations only) ☐

Provision under which public funds made

Section B Donation details (continued)

If the donor has an anonymous entry in an electoral register, I confirm that I have seen the prescribed evidence to verify this [4] (please tick) ☐

Date donation received [5]

2 4 0 7 2 0 1 7

Date donation accepted

2 4 0 7 2 0 1 7

This should be no later than 30 calendar days after the date of receipt.

Donation type (please tick and complete the amount for cash donations, and the nature and value for non-cash donations)

Cash donation ☑ ➤ Amount £ 5,000

Non-cash donation ☐ ➤ Nature of donation

Value of donation £

Please tick all of the following that apply

The donation is being reported as an aggregation [6] ☐

The donation is a bequest ☐

The donation is sponsorship [7] ☐

Section C Visit details (if reporting a donation, go straight to Section D)

Start date of visit D D M M Y Y Y Y

End date of visit D D M M Y Y Y Y

Place(s) visited

Purpose of the visit

Name of person/organisation funding the visit

Address of person/organisation funding the visit

Value of the visit £

I have not been able to ascertain the value of the visit, but I believe it to be more than £1,500 [8] ☐
(only tick if there is no clear commercial equivalent)

Postcode

Section D Declaration (to be completed by all)

I confirm, to the best of my knowledge and belief, that the donation was from a permissible donor (please tick) ☑

I declare, to the best of my knowledge, that the information provided on this form is accurate.

Important: a person commits an offence if they knowingly or recklessly make a false declaration.

Signed

[redacted]

Date 0 7 0 8 2 0 1 7

Print name [redacted]

Individuals must sign this personally. No one else can do this on your behalf.

In the case of a members association, the association's treasurer or the person responsible for managing the donations to the association must sign.

Please return this form to:

Party and Election Finance
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ

Tel: 020 7271 0616
Fax: 020 7271 0505
E-mail: pef@electoralcommission.org.uk
Website: www.electoralcommission.org.uk

Electoral Commission use only

Date received D D M M Y Y Y Y On time? Yes ☐ No ☐

Referred to enforcement team? Yes ☐ No ☐ ➤ Date D D M M Y Y Y Y

Date received back from enforcement team D D M M Y Y Y Y

Date logged D D M M Y Y Y Y

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 08/08/2016 17:22
To: [redacted]
Subject: RE: Question for Women2Win CCM:0265128

Dear Gillian,

Thank you for your email. You will need to complete an RD1A form, which can be found on our website at the address below:

http://www.electoralcommission.org.uk/__data/assets/electoral_commission_pdf_file/0016/13507/form-rd1a-rd.pdf

Further guidance for reporting donations and loans received by a Members' association can be found at:

http://www.electoralcommission.org.uk/find-information-by-subject/political-parties-campaigning-and-donations/donations-and-loans-to-other-individuals-and-organisations/guidance-for-regulated-organisations?

Please let me know if I can be of further help.

Kind regards,

[redacted]
Compliance Assistant

The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]

www.electoralcommission.org.uk
www.aboutmyvote.co.uk

[redacted]

Putting voters first

Π Please consider the environment before printing this email.

-----Original Message-----
From: Gillian Keegan [redacted]
Sent: 08 August 2016 15:27
To: [redacted]
Subject: Question for Women2Win

Dear [redacted]
We are about to receive a donation over £7500 - could you remind me which form I need to fill in as my PC won't open my old files

for some reason.
Many thanks
Gillian

Sent from my iPhone

[redacted]

[redacted]

---------- Original Message ----------
From: Gillian Keegan
Received: 28/10/2016 14:57
To: PEF Inbox
Subject: FW: Women2Win

Hi
Can you help with this below?
Best
Gillian

Sent from Mail for Windows 10

From: Gillian Keegan
Sent: 28 October 2016 14:56
To: [redacted]
Subject: Women2Win

Dear [redacted]
I hope you are well. Sorry to bother you but I have left a few messages and I'm not sure they are getting through.....I just wanted to check you received the paperwork from Women2Win reporting a donation of £10,000 from the Spring lunch. I sent it on the 11th October but haven't heard anything. I haven't cashed the cheque awaiting your response but just wanted to check somebody was dealing with it?
Many thanks
Gillian

Sent from Mail for Windows 10

[redacted]

[redacted]

---------- Original Message ----------
From: Virginia
Received: 27/09/2017 09:09
To: [redacted]
Subject: Re: Women2Win - Appointing responsible person form

Thank you [redacted]

Will I get paperwork or an email to confirm r1 form has been processed?

Virginia

Virginia Crosbie
Director Women2Win
[redacted]

On 26 Sep 2017, at 11:15, [redacted] wrote:

> Hi Virginia,
>
> Thank you for your email. I've checked with our registrations team and they do have you R1 form, which registers you as the responsible individual. They'll be processing it this week.
>
> When we last spoke, you talked about reporting a donation you have received. As I said at the time, you have 30 days to decide whether to accept or return the donation, and then 30 days after the decision has been made to report the donation to the Electoral Commission. If you haven't already done so, please complete the RD1A form (attached) to report any donations over £7,500.
>
> Your email mentions needing to pay a cheque in but I'm not sure what that's referring to. Political parties pay a fee when registering or changing their registered details with the Electoral Commission, but as far as I know there's no fees for unincorporated associations and members associations.
>
> Thanks again,
> [redacted]
>
> ---
>
> **From:** Virginia Crosbie [redacted]
> **Sent:** 25 September 2017 08:09

To: [redacted]
Subject: Re: Women2Win - Appointing responsible person form

Hi [redacted]

Any news on this?

I have a cheque I need to pay in.

Thank you so much

Virginia

Virginia Crosbie
Director Women2Win
[redacted]

On 20 Sep 2017, at 20:04, Virginia Crosbie [redacted] wrote:

> [redacted]
>
> Have you received my form?
>
> Thank you
>
> Virginia
>
> Virginia Crosbie
> Director Women2Win
> [redacted]
>
> On 15 Sep 2017, at 16:09, Virginia [redacted] wrote:
>
> > Thanks [redacted] - you have been most helpful.
> >
> > Virginia
> > Virginia Crosbie
> > Director Women2Win
> > [redacted]
> >
> > On 15 Sep 2017, at 11:34, [redacted] wrote:

Hi Virginia,

Thank you for your phone calls this morning and yesterday afternoon.

Here is a link to our guidance page for regulated organisations. It has a link to the R1 form which you can use to appoint a responsible person.

The page also has a guidance document for donations and loans which has details on the permissibility of donors which you may find useful.

If you have any questions please feel free to contact me again or to email pef@electoralcommission.org.uk.

Cheers,

[redacted]
Financial Reporting Officer
The Electoral Commission
3 Bunhill Row
London
EC1Y 8YZ
Tel: [redacted]
electoralcommission.org.uk
yourvotematters.co.uk

Twitter | **Facebook** | **Blog**

<RD1A.pdf>

[redacted]

[redacted]

[redacted]

---------- Original Message ----------
From: [redacted]
Received: 16/10/2017 10:32
To: Virginia; Viriginia Crosbie
Subject: RD1A

Dear Virginia,

Further to our phone call earlier, I can confirm that the £10,000 donation to Women2Win from Andrea Pull will be included in the October publication of regulated donations.

Details will be published tomorrow (October 17th) and can be found after 9am here on our website.

Kind regards,

[redacted]

[redacted]

Financial Reporting Officer
The Electoral Commission
3 Bunhill Row
London EC1Y 8YZ
Tel: [redacted]
www.electoralcommission.org.uk
www.aboutmyvote.co.uk

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