

# Renewal of notification of recognised third party status

## Explanatory notes on completing form TP3

The notification of recognised third parties registered with The Electoral Commission will lapse 15 months after the original date of notification. Recognised third parties that wish to extend their notification beyond this point are required to submit a renewal notification to the Commission. This notification should be sent to the Commission within the period beginning one month before and ending three months after a recognised third party's original date of notification.

**Important:** a recognised third party whose notification lapses during or at the end of a regulated period is still required to submit an expenditure and donation return to the Commission in relation to the election to which the regulated period relates.

Each note corresponds to a numbered section on form TP3.

### 1 Details of recognised third party

Please insert the name and reference number of the recognised third party.

### 2 Declaration and signatures

Please delete the declaration as applicable to indicate whether the original notification remains the same, or whether any registered details have changed. If any details have changed, the amended details should be given at sections 3 and 4.

This notification must be signed and dated:

- in the case of an individual, by that individual;
- in the case of a registered party, by the leader and nominating officer (and, by an additional officer of the party if the same person is leader and nominating officer);
- in all other cases, by the body's secretary or a person who acts in a similar capacity (the position held should also be stated).

### 3 Change to original notification

Please specify which, if any, of the following details is or are to be amended:

- registered name;
- registered address;
- name of responsible person (this does not apply to individual recognised third parties);
- address of responsible person.

### 4 Amended details

Please use the appropriate box to give details of the amendments specified at section 3.

**Form TP3 should be returned to:**

The Registration Team  
The Electoral Commission  
3 Bunhill Row  
London  
EC1Y 8YZ

Tel: 0333 103 1928

Fax: 020 7271 0505

Email: [partyreg@electoralcommission.org.uk](mailto:partyreg@electoralcommission.org.uk)

Web: [www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

**Important:** when dealing with TP3 notifications, The Electoral Commission is mindful of the requirements of the Equality Act 2010.

# Renewal of notification of recognised third party status

Important: the accompanying explanatory notes should be read before completing this form.

## 1 Details of recognised third party

Name

Reference number

## 2 Declaration and signature

I hereby notify the Electoral Commission that the above named recognised third party wishes to renew its notification of recognised third party status, in accordance with section 88 of the Political Parties, Elections and Referendums Act 2000.

I confirm that the statements contained in the original notification remain accurate (subject to the amendments shown at section 3 below) (delete as applicable).

Signed

Printed name

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
dd	mm	yyyy

Additional signature (registered political parties only)

Signed

Printed name

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
dd	mm	yyyy

## 3 Change to original notification

Third party name

Third party address

Name of responsible person

Responsible person's address

#### 4 Amended details

Name of individual

or Name of organisation

Address

Town

County

Postcode

Name of responsible person

Address

Town

County

Postcode

For Electoral Commission use

Date of receipt

dd

mm

yyyy

Checked by

Date entered in  
database

dd

mm

yyyy

File reference  
number

Please return the form to:

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Email: [partyreg@electoralcommission.org.uk](mailto:partyreg@electoralcommission.org.uk)

Website: [www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

## Privacy Statement

We will only use the information you give us to support our statutory functions. We will look after your personal information securely and we will follow data protection legislation. We will not share your personal information, or the personal information you may provide on other people, to anyone else unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for us to perform tasks carried out in the public interest and to exercise official authority vested in the Electoral Commission as set out in the Political Parties, Elections and Referendums Act 2000, the Representation of the People Act 1983, associated regulations and other electoral legislation.

Some of the information collected in this form is classified as special category personal data. We process this for reason of substantial public interest, which has a basis in UK law. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Electoral Commission is the Data Controller and its Data Protection Officer is Jo Crofton-Diggins ([dataprotection@electoralcommission.org.uk](mailto:dataprotection@electoralcommission.org.uk)).

You can read our privacy notice at <https://www.electoralcommission.org.uk/privacy-notice> for information about how we process personal data.