

For information about how to complete this return, read the explanatory notes available on our website

Enter identification mark as on candidate's declaration

## Return of candidate spending: Scottish Parliamentary Election: Short Campaign

### Section 1 – Details of candidate and election

Constituency/Region Name	<input type="text"/>		
Electoral Area Type	<input type="text"/>		
Electorate	<input type="text"/>	Date you became a candidate	<input type="text"/>
Date of election	<input type="text"/>	Date election result declared	<input type="text"/>
Candidate name	<input type="text"/>		
Registered party (if applicable)	<input type="text"/>	Spending limit	<input type="text"/>

### Section 2 – Details of election agent

Agent's name  Date election agent appointed

I am the agent responsible for delivering this return of candidate's expenses under the Scottish Parliament Elections (etc) Order 2015

I am the candidate and I was my own election agent. I am responsible for delivering this return of candidate's expenses under the Scottish Parliament Elections (etc) Order 2015

Section 3a Types of payment	£.pp/Nil
Manner of payment	
Unpaid claims	
Disputed claims	
Value of notional spending	
Payments made	
<b>Total</b>	

Section 3b Categories of spending	£.pp/Nil
Purpose	
A. Advertising	
B. Unsolicited material to electors	
C. Transport	
D. Public meetings	
E. Agent and other staff costs	
F. Accommodation and administration	
<b>Total</b>	

Total spending for 3a should equal the total spending for 3b. If they are not equal then check you have completed the worksheets on unpaid and disputed claims. If you have no spending to report for a particular category, you do not need to complete the worksheet, but you must enter 0 (zero) for the relevant category in the tables.

### Section 4 – Statement of all personal expenses incurred

Please provide details of personal expenditure on the worksheet labelled 'Personal expenses'

Personal expenses are the reasonable travel and living expenses of the candidate for the purpose of campaigning in the election. Personal expenses do not count against the candidate's limit and they should not duplicate anything already declared under section 3 of the return

The total amount of personal expenses

### Section 5 – Donations

Total value of permissible donations	<input type="text"/>
Total value of impermissible donations	<input type="text"/>
Amount (if any) provided by the candidate to meet election expenditure (optional)	<input type="text"/>

**Submit this return to the relevant Returning Officer within 35 days of the declaration of the result.**

It must be accompanied by a separate declaration signed by the election agent verifying this return.

Within seven working days of submitting this return, the candidate must also submit a signed declaration verifying this return.

<b>A: Advertising</b>										
<b>Item No</b>	<b>Receipt/ Invoice (Y/N)</b>	<b>Item/ Service</b>	<b>Name and address of supplier (unless on invoice/receipt)</b>	<b>Name of person who made payment</b>	<b>Date expense incurred</b>	<b>Date receipt received</b>	<b>Date paid</b>	<b>Value (£)</b>	<b>Amount paid (if different from value) £</b>	<b>Disputed/ Unpaid? (Y/N)</b>
<b>Sub-total</b>										

<b>B: Unsolicited Material to Electors</b>										
<b>Item No</b>	<b>Receipt/ Invoice (Y/N)</b>	<b>Item/ Service</b>	<b>Name and address of supplier (unless on invoice/receipt)</b>	<b>Name of person who made payment</b>	<b>Date expense incurred</b>	<b>Date receipt received</b>	<b>Date paid</b>	<b>Value (£)</b>	<b>Amount paid (if different from value) £</b>	<b>Disputed/ Unpaid? (Y/N)</b>
<b>Sub-total</b>										

C: Transport										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
<b>Sub-total</b>										

<b>D: Public Meetings</b>										
<b>Item No</b>	<b>Receipt/ Invoice (Y/N)</b>	<b>Item/ Service</b>	<b>Name and address of supplier (unless on invoice/receipt)</b>	<b>Name of person who made payment</b>	<b>Date expense incurred</b>	<b>Date receipt received</b>	<b>Date paid</b>	<b>Value (£)</b>	<b>Amount paid (if different from value) £</b>	<b>Disputed/ Unpaid? (Y/N)</b>
<b>Sub-total</b>										

E: Agent and other staff costs										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
<b>Sub-total</b>										

F: Accommodation and Administration										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
<b>Sub-total</b>										

## Other Authorised Spending

Name of person authorised to incur spending	Amount £
<b>Total:</b>	



Personal Expenses					
Item/ Service	Name of person who made payment (i.e. candidate or election agent)	Date expense incurred	Date receipt/ invoice received	Date paid	Amount £
<b>Sub total:</b>					







Permissible Donations							
Donor name	Address	Company number (if required)	Status	Date Received	Date Accepted	Nature	Cash amount/ Value (£)
Sub Total:							

