

For information about how to complete this return, read the explanatory notes available on our website

Enter identification mark as on candidate's declaration

Return of candidate spending: Scottish Parliamentary Election: Long Campaign

Section 1 – Details of candidate and election

Constituency/Region Name

Electoral Area Type

Electorate Date you became a candidate

Date of election Date election result declared

Candidate name

Registered party (if applicable) Spending limit

Section 2 – Details of election agent

Agent's name Date election agent appointed

I am the agent responsible for delivering this return of candidate's expenses under the Scottish Parliament Elections (etc) Order 2015

I am the candidate and I was my own election agent. I am responsible for delivering this return of candidate's expenses under the Scottish Parliament Elections (etc) Order 2015

Section 3a Types of payment	
Manner of payment	£.pp/Nil
Unpaid claims	
Disputed claims	
Value of notional spending	
Payments made	
Total	

Total spending for 3a should equal the total spending for 3b. If they are not equal then check you have completed the worksheets on unpaid and disputed claims. If you have no spending to report for a particular category, you do not need to complete the worksheet, but you must enter 0 (zero) for the relevant category in the tables.

Section 3b Categories of spending	
Purpose	£.pp/Nil
A. Advertising	
B. Unsolicited material to electors	
C. Transport	
D. Public meetings	
E. Agent and other staff costs	
F. Accommodation and administration	
Total	

Section 4 – Statement of all personal expenses incurred

Please provide details of personal expenditure on the worksheet labelled 'Personal expenses'

Personal expenses are the reasonable travel and living expenses of the candidate for the purpose of campaigning in the election. Personal expenses do not count against the candidate's limit and they should not duplicate anything already declared under section 3 of the return

The total amount of personal expenses

Submit this return to the relevant Returning Officer within 35 days of the declaration of the result.

It must be accompanied by a separate declaration signed by the election agent verifying this return.

Within seven working days of submitting this return, the candidate must also submit a signed declaration verifying this return.

A: Advertising										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

B: Unsolicited Material to Electors										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

C: Transport										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

D: Public Meetings										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

E: Agent and other staff costs										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

F: Accommodation and Administration										
Item No	Receipt/ Invoice (Y/N)	Item/ Service	Name and address of supplier (unless on invoice/receipt)	Name of person who made payment	Date expense incurred	Date receipt received	Date paid	Value (£)	Amount paid (if different from value) £	Disputed/ Unpaid? (Y/N)
Sub-total										

Personal Expenses					
Item/ Service	Name of person who made payment (i.e. candidate or election agent)	Date expense incurred	Date receipt/ invoice received	Date paid	Amount £
Sub total:					

