

# electoral administration bulletin

The  
Electoral  
Commission



Issue 308 (England) – 14 April 2021

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EA Bulletins are issued on a regular basis. They are one of our key channels for communicating with Returning Officers, Electoral Registration Officers and their staff. Past issues of Bulletins for England, Scotland and Wales are available [here](#). You can also [subscribe to the EA Bulletins](#).

Please [keep us informed](#) of any staff changes within your team. This will help us to keep our mailing lists up-to-date.

We are sending you this newsletter as it contains important information about the Electoral Commission's work which is relevant to you. The newsletter forms part of the Electoral Commission's public task which has its basis in the Political Parties, Elections and Referendums Act 2000. We will manage your personal information and contact details in line with the General Data Protection Regulation and UK data protection legislation as outlined in our privacy notice (<https://www.electoralcommission.org.uk/privacy-notice>)

If you no longer wish to receive this newsletter, you may [unsubscribe](#) at any time.

## May 2021 elections: HRH The Duke of Edinburgh

As set out in our e-mail to Returning Officers and Electoral Services Managers on 11 April, which was sent further to the sad news about the recent passing of HRH The Duke of Edinburgh and the confirmation of the funeral arrangements, we can confirm that there are no changes to the election timetables for the polls scheduled to take place on 6 May 2021. You should therefore continue with your work to deliver the elections as planned.

As always, please do contact [your local Commission team](#) should you have any questions or concerns, and we would be happy to assist.

## May 2021 elections: public awareness resources

With under one week to go until the voter registration deadline on Monday 19 April, we wanted to remind you of the [digital and print resources](#) you can download and use to help raise awareness of the registration deadline and different ways to vote.

We have also produced the following resources for use ahead of polling day, to help you share key information with voters about what they need to know about voting in person, what to expect at polling stations, and how to keep their vote safe from electoral fraud.

- [Get ready to vote](#) – a template press release designed to help you communicate that polling stations will be safe places to vote, and to encourage residents to make sure they check the information on their poll card. This release is intended for use after the deadline for postal vote applications has passed.
- [A guide to polling day](#) – a template FAQ document with important information for voters to know ahead of and on polling day. It includes answers to common questions, such as how to find out where their polling station is, what they need to take with them and what to do if they have Covid-19

symptoms before polling day. This document can be used on your websites, as well as in communication with media. We recommend that you use this resource in the final week before the polls.

- [Your vote is yours alone](#) – a template press release to use alongside the [videos and posters available on our website](#). The campaign launched on 12 April and aims to help prevent electoral fraud and empower voters to know what to do if they spot signs of electoral malpractice.

### **Easy read and pocket guides for voters**

Ahead of May's elections, we have launched [easy read and pocket guides](#) for voters in England.

In partnership with Mencap, a charity which works with people with a learning disability, we have produced three easy read guides: one for the London Mayor and Assembly elections; one for Police and Crime Commissioner and local government elections; and one for Combined Authority Mayor and local government elections. The guides have been designed to help those with a learning disability understand how to take part, register and vote.

We have also produced pocket guides to voting in partnership with RNIB, a charity which works with people with sight loss. They have been designed to help make those with sight loss aware of what elections are taking place, how to take part and what support they can request at polling stations. There are two versions of the pocket guide: one for the London Mayor and Assembly elections; and one for all other elections taking place in England.

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