

[REDACTED]

From: FOI
Sent: 17 March 2022 11:02
To: [REDACTED]
Subject: FOI 016-22 - Response

Dear [REDACTED],

Our Ref: FOI-016-22

Thank you for your email to the Electoral Commission dated 21 February 2022.

The Commission aims to respond to requests for information promptly and has done so within the statutory timeframe of twenty working days.

Your request is shown below followed by our response.

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

Confidential Waste Destruction Contract

The details I require are:

- *Has confidential waste being procured via tender or framework or another means?*
 - *If a framework, could you confirm the name of the framework please?*
 - *Actual contract values of each framework/contract (& any sub lots)*
 - *Start date & duration of contract*
 - *Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?*
 - *Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?*
 - *Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?*
- Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?*
- *Who is the current supplier?*
 - *If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation?*

Our response is as follows:

We do not hold the information that you have requested.

The Electoral Commission does not have a standalone confidential waste contract. The services that we have are linked in with our stationery supply contract which is not open for renewal/tender at this time.

The Head of Digital, Data, Technology and Facilities is the manager responsible for contracts and costs in relation to Facilities spending at the Electoral Commission. At this time we have an

Interim Head in post and our contracts are linked to the Office. To contact our facilities team please email FacilitiesHelpdesk@electoralcommission.org.uk.

Our Facilities Management team are employed directly by the Commission. Cleaning contracts are linked to our current office provision, except in Northern Ireland.

The Commission strives to be an open, transparent authority and I trust that this information satisfies your request.

If you are not satisfied with this response, please note that the Commission operates a review procedure, details of which can be found on the Commission website at: <https://www.electoralcommission.org.uk/freedom-information/make-a-freedom-information-request>.

Please also note that if you have exhausted all internal Commission review procedures and you are still not satisfied you have the right to appeal to the Information Commissioner. Details of this procedure can be found on the ICO website: <https://ico.org.uk/>.

Yours sincerely

Information Officer
FOI@electoralcommission.org.uk

The Electoral Commission
electoralcommission.org.uk