

## Non-party campaigner

Non-party campaigners are individuals or organisations that campaign in the run-up to elections, but are not standing as political parties or candidates.

If you plan to spend more £10,000 on campaigning in the regulated period before elections you must register with us as a non-party campaigner.

If your total regulated spending stays below this £10,000 notification threshold, you do not need to register with us.

If you think that you are going to spend over this amount you should notify us as soon as possible. You must not spend over the notification threshold until you receive written confirmation of your registration.

The Commission maintains a **register** of notifications from non-party campaigners in the lead up to elections. It is an offence to spend over the threshold without notifying us.

Only certain individuals and types of organisations can register. If you don't fall into one of those categories, you are not eligible to register and you cannot spend over the notification threshold.

You can send us your notification **online**. You can also use this form. You should read the related guidance before completing your notification online or completing this form.

## Who this form is for?

Individuals or organisations planning to spend more than £10,000 on campaigning in the run-up to elections in England, Scotland, Wales or Northern Ireland.

We use the word “**must**” in this guidance to clarify where there is a legal requirement to provide information.

We are not able to process the form until the form is fully completed and the declarations signed. The information provided on the form must be true and accurate. Should you require further guidance on what your duties responsibilities may be, you can read our guidance.

Non-party campaigners and/or responsible persons are advised to obtain their own independent legal advice as to the full extent of their liabilities and duties.

## Explanatory notes

### Section 1: Details of the individual or organisation submitting a notification

Everyone must complete this section of the form.

If you are an individual you must tell us your full name and home address. Individuals can only send us a notification to register if they are on the electoral register or resident in the UK. Please also provide the additional contact details requested.

If you are submitting a notification as an organisation you must provide the organisation's name and address. You must use the organisation's official address such as its registered office, headquarters, principal or main office. Please also provide the additional contact details requested.

### Section 2: Status

Everyone must complete this section of the form.

Please tick one box to tell us who or what is being registered.

Only certain types of entities can submit a notification and you should ensure you have read our guidance to understand if you can register. Outlined below is a list of entities that can submit a notification:

- an individual registered on a UK electoral register or resident in the UK
- a UK registered company which is incorporated in the UK and carries on business in the UK
- a UK registered trade union
- a UK registered building society
- a UK registered limited liability partnership which carries on business in the UK
- a UK registered friendly, industrial or provident society
- an unincorporated association that has its main office in the UK and carries out the majority of its business or activities in the UK
- a body incorporated by Royal Charter
- a UK charitable incorporated organisation
- a Scottish partnership which carries on business in the UK

If you are notifying us as an individual please tell us whether you are on the register or resident in the UK.

If you are notifying us as a company, you must tell us your company registration number.

# Notification to register as a non-party campaigner

## Section 3: Notification of the responsible person for your organisation

Organisations must complete this part of the form.

The name of the responsible person must be provided by the organisation. This person is responsible for making sure that the registered non-party campaigner follows the rules on spending, donations and reporting. You should also provide additional contact details in the spaces provided for correspondence purposes.

You do not need to complete this section if you are notifying us as an individual, as you will automatically be the responsible person for compliance.

Other organisations must provide the details of the person responsible in the organisation for compliance with reporting, spending and donation rules.

Please ensure that you are clear as to the position held in the organisation by the person who is going to be the responsible person.

### Additional information

As part of this notification, some organisations must provide the names of the individuals that make up their governing bodies or committees. In law these individuals are called 'relevant participators'. If you are a body listed in the table below, please use the continuation sheet at the bottom of this form to provide the names of your organisation's relevant participators.

Organisation	Relevant participators
Registered company	Directors of the company
Trade Union	Officers of the trade union
Building Society	Directors of the society
Limited Liability Partnership	Members of the limited liability partnership
Friendly Societies	Members of the society's managing committee
Industrial and Provident Societies	Members of the society's managing committee or other directing body
Unincorporated Associations	Where the body has more than 15 members and has officers or a governing body, those officers or members of the governing body; where it has 15 members or less, the body's members
Body Incorporated by Royal Charter	The body's officers or members of its governing body
Scottish Partnerships	The partners
UK Charitable Incorporated Organisation	The charity trustees

## Section 4: Are you carrying on a business in the UK?

Some organisations must provide information that they are carrying on a business in the UK. If you are:

- a UK registered company
- a UK registered limited liability partnership
- a UK based unincorporated association
- a Scottish partnership

## Section 5: Are you submitting any supporting documentation with your form?

You can submit any other documents in support of your notification, if you do so please tick the box in this section.

For example this might be evidence that you are carrying on business or that your organisation has a structure that meets one of the requirements for registration.

You do not have to provide this information but it may delay the registration process if we have to ask for further information.

# Notification to register as a non-party campaigner

## Section 6: UKPGE reporting threshold

If you do not intend to incur controlled expenditure over £20,000 in England or £10,000 in any of Scotland, Wales or Northern Ireland, you may include such a statement with your notification. As long as your spending does not exceed these amounts in each area, you will remain below the UKPGE reporting threshold and you will not be required to submit pre-poll reports or report your spending and donations after the election.

More information about this can be found in our guidance.

If you wish to notify us of your intention to remain below the reporting threshold at UKPGEs, please tick the box in this section and confirm you have read and understand the accompanying declaration.

## Section 7-9: Signatures

There is a separate box for individuals and organisations. Please sign the appropriate box for the type of entity you are notifying us about.

### Section 7: Individuals

If you are an individual you must sign and date the declaration yourself.

### Section 8: Other organisations

If you are notifying us about one of the other organisations listed in section 2, the secretary of your organisation must sign and date the declaration or a person acting in a similar capacity to the secretary in relation to the organisation.

If you are not the secretary but are signing the form you must tell us in what capacity you are acting and why you are therefore eligible to sign the form.

### Section 9: Signature of the Responsible Person

If you are notifying us to register an organisation you must complete this section.

The responsible person must also sign this form, indicating that the information is accurate and that they understand their responsibilities under the Act.

Should you require further guidance on what your duties and responsibilities may be, you can read our guidance.

Non-party campaigners and/or responsible persons are advised to obtain their own independent legal advice as to the full extent of their liabilities and duties.

## Completing and sending the form to us

You must notify us before you spend more than £10,000 campaigning in elections in England, Scotland, Wales or Northern Ireland.

Whilst we process all registrations as quickly as possible, undertaking our necessary checks against the legal requirements means that a decision on any new registration will not be granted immediately. You should ensure that you lodge your registration with us in good time for us to undertake these checks before you spend over the notification threshold.

If we do not have enough information to check your notification we will ask you for more information. You must not spend over the notification threshold until you have written confirmation of your registration.

We will publish the information on the public register of non-party campaigners, but we will not publish the address of any individual.

## Return the form by post or email to:

Party and Election Finance  
3 Bunhill Row  
London  
EC1Y 8YZ

**Tel: 020 7271 0616**

**Email: [partyreg@electoralcommission.org.uk](mailto:partyreg@electoralcommission.org.uk)**

**Web: [www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)**

You can also return the form to any of our devolved offices in Scotland, Wales or Northern Ireland. Contact details for our devolved offices are available on our **website**.

We will acknowledge all notifications.

# Notification to register as a non-party campaigner

## 1 Details of the individual or organisation notifying us to register

Name of organisation or individual who is notifying us to register. This is the name that will appear on the register.

Address

  

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Town

Postcode

Telephone number

Email

## 2 Status

I am notifying as:

**An individual**

If you are notifying as an individual you must be on the electoral register or resident in the UK

Are you on the electoral register

Are you resident in the UK

Go to section 6 – UKPGE reporting threshold

**A company**

Company Registration Number:

A building society

A trade union

A Scottish partnership carrying on business in the UK

A UK charitable incorporated organisation

A limited liability partnership

A friendly industrial or provident society

An unincorporated association

A body incorporated by Royal Charter

Go to section 3 – Notification of the responsible person for your organisation

# Notification to register as a non-party campaigner

## 3 Notification of the responsible person for your organisation (other types of organisation)\*

Title First name(s)

Surname

Address

  

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Town

Postcode

Telephone number

Email

Position held in organisation

\* Some organisations must also provide the names of the individuals that make up their governing bodies or committees. In law these individuals are called 'relevant participators'. If you are a body listed in the table of the explanatory notes to this form, please use the continuation sheet to provide the names of your organisation's relevant participators. The continuation sheet is at the end of this document.

## 4 Are you carrying on a business in the UK?

If you are required to carry on a business in the UK as part of your notification, please outline your current activities in the box below:

  

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## 5 Other documentation in support of your application

Are you submitting any other documentation in support of your notification: Yes

## 6 UKPGE reporting threshold

Will your spending at UK Parliamentary general elections remain below the reporting threshold? (Please see explanatory notes for more information).

Yes  No

If 'yes', please tick the box below to confirm you have read and understand the statement.

I/We confirm that I/we do not intend to spend over the reporting threshold at UK Parliamentary general elections and confirm I/we understand it is an offence to do so without notifying the Electoral Commission in advance of my/our spending exceeding this threshold.

## 7 Declaration and signatures (individuals)

I hereby give notification to the Electoral Commission that the individual named in section 1 wishes to register as a campaigner for the purposes of Part VI of the Political Parties, Elections and Referendums Act 2000.

I declare that, to the best of my knowledge and belief, the information I have provided on this form is true and that:

I am the person providing notification to register as a non-party campaigner.

Signed

Name

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

# Notification to register as a non-party campaigner

## 8 Declaration and signatures (Other organisations)

I hereby give notification to the Electoral Commission that the organisation named in section 1 wishes to register as a campaigner for the purposes of Part VI of the Political Parties, Elections and Referendums Act 2000.

I declare that, to the best of my knowledge and belief, the information I have provided on this form is true and that:

I am the secretary, or acting in similar capacity as secretary of the organisation named in section 1.

Signed

Name

Position

Date

D	D	M	M	Y	Y

If you are not the company secretary, please explain how you are acting in a similar capacity to a company secretary.

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## 9 Declaration and signatures (Responsible person)

By signing this declaration, I confirm that the information contained on this form is true and accurate I understand that by making a false declaration on this form may result in prosecution.

I also understand that by signing this declaration, I am responsible for all liabilities and duties attributed to me as a responsible person and this may also include liabilities and duties attributed to a non-party campaigner.

Signed

Name

Position held

Date

D	D	M	M	Y	Y

# Notification to register as a non-party campaigner

If your organisation is listed below, you must use the sheet below to provide the details of your organisation's relevant participators. You may use as many sheets as you require.

The organisations listed must provide details of their relevant participators:

Organisation	Relevant participators
Registered Company	Directors of the company
Trade Union	Officers of the trade union
Building Society	Directors of the society
Limited Liability Partnership	Members of the limited liability partnership
Friendly Societies	Members of the society's managing committee
Industrial and Provident Societies	Members of the society's managing committee or other directing body
Unincorporated Associations	Where the body has more than 15 members and has officers or a governing body, those officers or members of the governing body; where it has 15 members or less, the body's members
Bodies Incorporated by Royal Charter	The body's officers or members of its governing body
Scottish Partnerships	The partners
UK Charitable Incorporated Organisation	The charity trustees

Organisation name:

The relevant participators for the above named organisation are listed below.

Name	Position

# Notification to register as a non-party campaigner

For Electoral Commission use

Date of receipt	<input type="text"/> <input type="text"/> D D	<input type="text"/> <input type="text"/> M M	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Y Y Y Y	Checked by	<input type="text"/>
Date entered in database	<input type="text"/> <input type="text"/> D D	<input type="text"/> <input type="text"/> M M	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Y Y Y Y	File reference number	<input type="text"/>

## Privacy policy

We will only use the information you give us to support our statutory functions. We will look after your personal information securely and we will follow data protection legislation. We will not share your personal information, or the personal information you may provide on other people, to anyone else unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for us to perform tasks carried out in the public interest and to exercise official authority vested in the Electoral Commission as set out in the Political Parties, Elections and Referendums Act 2000, the Representation of the People Act 1983, associated regulations and other electoral legislation.

Some of the information collected in this form is classified as special category personal data. We process this for reason of substantial public interest, which has a basis in UK law. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Electoral Commission is the Data Controller and its Data Protection Officer can be contacted at [dataprotection@electoralcommission.org.uk](mailto:dataprotection@electoralcommission.org.uk).

You can read our privacy policy at [www.electoralcommission.org.uk/privacy-policy](http://www.electoralcommission.org.uk/privacy-policy) for information about how we process personal data.