

[REDACTED]

From: FOI
Sent: 13 April 2023 11:35
To: [REDACTED]
Subject: FOI 026-23 - Response
Attachments: FOI 026-23.pdf

Dear [REDACTED],

Our Ref: FOI-026-23

Thank you for your email to the Electoral Commission dated 16 March 2023.

The Commission aims to respond to requests for information promptly and has done so within the statutory timeframe of twenty working days.

Your request is shown below followed by our response.

I would be grateful if you would provide details of your current contract covering reprographics/print arrangements under the Freedom of Information Act as follows:

- 1. Number of MFDs (Multi-functional devices) & photocopiers at the Electoral Commission*
- 2. Name of incumbent*
- 3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)*
- 4. Details of any extension options*
- 5. What framework / Route to market used*
- 6. Number of regular/desktop printers (in addition to above)*
- 7. Is there a support contract on above, if yes please state start/end date*
- 8. Does the Commission have a Print Room*
- 9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options*
- 10. Total annual print/copy volumes including, if applicable your Print Room, for (a) mono (b) colour*
- 11. What Print software does the Commission run*
- 12. Your total annual spend on print*
- 13. Name of person at Electoral Commission responsible for the running of MFDs and, if applicable, your Print Room*

Our response is as follows:

We hold the information you have requested.

1. *Number of MFDs (Multi-functional devices) & photocopiers at the Electoral Commission:* 6
2. *Name of incumbent:* Xerox
3. *Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace):* The contract has expired and is due for renewal.
4. *Details of any extension options:* Used (was +1 and +1).
5. *What framework / Route to market used:* Crown Commercial Services – CCS.
6. *Number of regular/desktop printers (in addition to above):* None
7. *Is there a support contract on above, if yes please state start/end date:* With Xerox, this ends when we terminate the service.
8. *Does the Commission have a Print Room:* No
9. *If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options:* N/A
10. *Total annual print/copy volumes including, if applicable your Print Room, for (a) mono (b) colour:* please see the attached document.
11. *What Print software does the Commission run:* None used.
12. *Your total annual spend on print:* please see the attached document.
13. *Name of person at Electoral Commission responsible for the running of MFDs and, if applicable, your Print Room:* Andrew Simpson. Head of Digital, Data, Technology & Facilities.

The Commission strives to be an open, transparent authority and I trust that this information satisfies your request.

If you are not satisfied with this response, please note that the Commission operates a review procedure, details of which can be found on the Commission website at: <https://www.electoralcommission.org.uk/freedom-information/make-a-freedom-information-request>.

Please also note that if you have exhausted all internal Commission review procedures and you are still not satisfied you have the right to appeal to the Information Commissioner. Details of this procedure can be found on the ICO website: <https://ico.org.uk/>.

Yours sincerely

Information Officer
FOI@electoralcommission.org.uk

The Electoral Commission
electoralcommission.org.uk

Copier	Annual Copier Rental Cost (inc VAT)	Annual Copies Cost (inc VAT)	Annual Photocopying Cost (inc VAT)
BHR Copier (3913776649)	£602.84	£547.85	£1,150.69
BHR Copier (3913776924)	£602.84	£89.26	£692.10
BHR Copier (3913817680)	£602.84	£247.49	£850.33
Northern Ireland Office Copier (3921587251)	£1,060.84	£26.16	£1,087.00
Scotland Office Copier (3921588240)	£1,060.84	£133.31	£1,194.15
Wales Office Copier (3921587014)	£1,060.84	£22.64	£1,083.48
Total	£4,991.04	£1,066.71	£6,057.75

Copier	B&W Copies	Colour Copies	Cost (inc VAT)
BHR Copier (3913776649)	32,649	19,087	£547.85
BHR Copier (3913776924)	10,113	2,726	£89.26
BHR Copier (3913817680)	14,868	8,877	£247.49
Northern Ireland Office Copier (3921587251)	1,964	899	£26.16
Scotland Office Copier (3921588240)	3,418	5,111	£133.31
Wales Office Copier (3921587014)	3,154	600	£22.64
Total	66,166	37,300	£1,066.71

Copier	B&W Copies	Colour Copies	Cost (inc VAT)
BHR Copies (3913776649) - Mar-May 2022	7,755	2,182	£70.62
BHR Copies (3913776649) - Jun-Aug 2022	7,767	1,998	£66.26
BHR Copies (3913776649) - Sep-Nov 2022	10,088	7,163	£195.14
BHR Copies (3913776649) - Dec 2022-Feb 2023	7,039	7,744	£215.83
BHR Copies (3913776924) - Mar-May 2022	4,022	750	£27.52
BHR Copies (3913776924) - Jun-Aug 2022	2,127	141	£8.45
BHR Copies (3913776924) - Sep-Nov 2022	2,240	327	£13.16
BHR Copies (3913776924) - Dec 2022-Feb 2023	1,724	1,508	£40.13
BHR Copies (3913817680) - Mar-May 2022	3,033	1,828	£50.90
BHR Copies (3913817680) - Jun-Aug 2022	2,856	1,346	£38.96
BHR Copies (3913817680) - Sep-Nov 2022	4,338	3,612	£96.61
BHR Copies (3913817680) - Dec 2022-Feb 2023	4,641	2,091	£61.02
Northern Ireland Office Copies (3921587251) - Mar-May 2022	1,473	536	£16.32
Northern Ireland Office Copies (3921587251) - Jun-Aug 2022	491	363	£9.84
Northern Ireland Office Copies (3921587251) - Sep-Nov 2022			
Northern Ireland Office Copies (3921587251) - Dec 2022-Feb 2023			
Scotland Office Copies (3921588240) - Jan-Mar 2022	420	886	£22.16
Scotland Office Copies (3921588240) - Apr-Jun 2022	262	1,371	£33.36
Scotland Office Copies (3921588240) - Jul-Sep 2022	904	1,180	£30.34
Scotland Office Copies (3921588240) - Oct-Dec 2022	1,832	1,674	£47.45
Wales Office Copies (3921587014) - Jan-Mar 2022	397	186	£5.39
Wales Office Copies (3921587014) - Apr-Jun 2022	1,029	13	£2.77
Wales Office Copies (3921587014) - Jul-Sep 2022	357	74	£2.62
Wales Office Copies (3921587014) - Oct-Dec 2022	1,371	327	£11.86
Totals	66,166	37,300	£1,066.71

Copier	Annual Copier Rental Cost (inc VAT)	Annual Copies Cost (inc VAT)	Annual Photocopying Cost (inc VAT)
BHR Copier (3913776649)	£602.84	£547.85	£1,150.69
BHR Copier (3913776924)	£602.84	£89.26	£692.10
BHR Copier (3913817680)	£602.84	£247.49	£850.33
Northern Ireland Office Copier (3921587251)	£1,060.84	£26.16	£1,087.00
Scotland Office Copier (3921588240)	£1,060.84	£133.31	£1,194.15
Wales Office Copier (3921587014)	£1,060.84	£22.64	£1,083.48
Total	£4,991.04	£1,066.71	£6,057.75