

[REDACTED]

From: FOI
Sent: 05 February 2024 13:46
To: [REDACTED]
Subject: FOI 004-24 - Response

Dear [REDACTED],

Our Ref: FOI-004-24

Thank you for your email to the Electoral Commission dated 11 January 2024.

The Commission aims to respond to requests for information promptly and has done so within the statutory timeframe of twenty working days.

Your request is in shown below followed by our response.

I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000. Please would provide details of your current contract covering reprographics/print arrangements as follows

- 1. Number of Multi-functional devices at Electoral Commission?*
- 2. Name of current supplier?*
- 3. Contract start and duration (if now ended, when do you plan to revisit the marketplace)?*
- 4. Is there an option to extend this contract?*
- 5. Does the Commission have a print room? If yes, when does the contract end?*
- 6. Do you have additional printers? if yes how many and is there a contract?*
- 7. What route to market – open tender or framework, if yes which one used?*
- 8. Name of person responsible for print at the Commission.*

Our response is as follows:

We hold the information you have requested.

- 1. Number of Multi-functional devices at Electoral Commission?*

Six

- 2. Name of current supplier?*

Xerox

- 3. Contract start and duration (if now ended, when do you plan to revisit the marketplace)?*

Our contract has ended and a tender for new devices is to begin in the next three months.

- 4. Is there an option to extend this contract?*

No

- 5. Does the Commission have a print room? If yes, when does the contract end?*

The Commission does not have a print room.

6. *Do you have additional printers? if yes how many and is there a contract?*

Four smaller HP printers to be removed once the new larger printers are procured.

7. *What route to market – open tender or framework, if yes which one used?*

Framework to be decided.

8. *Name of person responsible for print at the Commission.*

Head of Digital, Data, Technology and Facilities.

The Commission strives to be an open, transparent authority and I trust that this information satisfies your request.

If you are not satisfied with this response, please note that the Commission operates a review procedure, details of which can be found on the Commission website at: <https://www.electoralcommission.org.uk/freedom-information/make-a-freedom-information-request>.

Please also note that if you have exhausted all internal Commission review procedures and you are still not satisfied you have the right to appeal to the Information Commissioner. Details of this procedure can be found on the ICO website: <https://ico.org.uk/>.

Yours sincerely

Information Officer

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The Electoral Commission

electoralcommission.org.uk