

electoral administration bulletin



Issue 353 (Scotland) – 26 June 2024

UKPGE: Voter information resources

We have published voter information resources that you can use to share key messages about the upcoming UK general election. These resources include social media graphics and posters, and are designed to raise awareness of:

- ways to vote
- when the election is happening
- finding your polling place
- getting help at the polling place
- what to do if you need help to vote
- who tellers are
- polling place opening times
- things to remember if you are voting in person

[Download voter information resources](#)

These resources include posters, flyers, social media graphics and template social media posts. They can be used alongside the [voter ID communication resources](#) shared previously.

UKPGE: Support voters to ask for help at the polling place

In response to research we recently conducted with Mencap, we've created new printable 'ask me for help' stickers for polling place staff to wear. These stickers make it especially clear to voters – particularly those with a learning disability and/or autism – at the polling place that they can ask questions about the voting process.

We have also created accompanying posters to encourage voters to feel confident to ask for help. You're welcome to use these stickers and posters at polling places in your area to help make the

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Contents

UKPGE: Voter information resources

Link to download resources to share key messages with voters ahead of the election.

UKPGE: Support voters to ask for help at the polling station

Information on and links to resources for polling places to help make the voting experience more accessible.

UKPGE: Advice for Presiding Officers on personation

Resource for use

Out of hours contact details

The Electoral Commission is available for urgent queries outside of normal office hours during the election period

EA Bulletins are issued on a regular basis. They are one of our key channels for communicating with Returning Officers, Electoral Registration Officers and their staff. Past issues of Bulletins for England, Scotland and Wales are

voting experience more accessible. We recognise that you may have already produced your own resources for this purpose.

[Download the new 'ask me for help' stickers and posters](#)

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UKPGE: Advice for Presiding Officers on personation

Following queries, we highlight that the resource 'Advice for Presiding Officers on personation' reflects elements required as part of the Elections Act 2022, including reference to ID and the requirement in the prescribed questions to confirm the name and address of the elector/proxy.

If you make use of this resource in paperwork provided to Presiding Officers [the template is available](#) on our website if you wish to cross reference to ensure you make use of the correct version.

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Out-of-hours advice during the election period

We are providing an out-of-hours telephone advice service to deal with urgent electoral administration queries in the run up to and immediately following the UKPGE, and we thought it would be helpful to remind you of how you can contact us.

Contacting us during normal office hours

Our Scotland team will be available between the hours of 08:30 and 17:30 throughout the election period to support you as usual. If you are contacting us during normal office hours, please contact the Scotland team: 0131 225 0200.

Alternatively, you can email us at:
infoscotland@electoralcommission.org.uk.

Contacting us outside of normal working hours

Our out-of-hours urgent advice service is now operational and includes weekends throughout the election period.

Evening cover will be from 17:30 until 21:00 and weekend cover from 10:00 until 16:00.

Additionally, there will be 24-hour cover available on polling day, and weekend cover over Saturday 6 July and Sunday 7 July. We can be contacted out-of-hours by calling: 07917 038549.

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available [here](#). You can also [subscribe to the EA Bulletins](#).

Please [keep us informed](#) of any staff changes within your team. This will help us to keep our mailing lists up to date.

We are sending you this newsletter as it contains important information about the Electoral Commission's work which is relevant to you. The newsletter forms part of the Electoral Commission's public task which has its basis in the Political Parties, Elections and Referendums Act 2000. We will manage your personal information and contact details in line with the General Data Protection Regulation and UK data protection legislation as outlined in our privacy notice (<https://www.electoralcommission.org.uk/privacy-notice>)

If you no longer wish to receive this newsletter, you may [unsubscribe](#) at any time.

