

Polling station handbook erratum insert: UK Parliamentary election

How to use this document

The ['Handbook for polling station staff: Supporting a UK Parliamentary election in Great Britain'](#) should be read alongside this document.

There is a minor typographical error in Appendix 5a in the prescribed questions to be asked of a person applying to vote as a proxy for an elector with an anonymous entry on the electoral register. This insert has been issued to correct this error.

We have included the changes / additions on individual sheets in this document, so that they can be printed off and inserted into the relevant parts of the handbook for ease of reference.

Summary of changes

Section headings affected	Replacement or addition	Pages of UKPGE handbook
The prescribed questions to be asked of a person applying to vote as a proxy for an elector with an anonymous entry	Replacement	pp 52-53

The prescribed questions to be asked of a person applying to vote as a proxy for an elector with an anonymous entry (Replacement; pp 52-53)

‘What is your name?’

If the proxy is unable to provide their name, do not issue ballot papers.

If the proxy provides their name, then ask:

‘What is your address?’

If the proxy is unable to provide the address which appears on the list of proxies, do not issue ballot papers.

If the proxy provides the address which appears on the list of proxies, then ask:

‘Are you the person entitled to vote as proxy on behalf of the elector whose number on the register of electors is (read out the number from the register)?’

If the answer is ‘no’, do not issue ballot papers.

If the answer is ‘yes’, then ask:

‘Have you already voted here or elsewhere as proxy on behalf of the elector whose number on the register of electors is (read out the number of the elector on the register)?’

If the answer is ‘yes’ to this question, ballot papers must not be issued.

If the answer is ‘no’ you must also ask:

‘Have you already voted as proxy at this election, whether here or elsewhere in this constituency or in any other constituency, on behalf of four or more electors?’

If the answer is yes, a ballot paper must not be issued.

If the answer to this question is ‘no’ then ask:

‘Have you already voted as proxy at this election, whether here or elsewhere in this constituency or in any other constituency, on behalf of two or more electors?’

If the answer is no, an ordinary or tendered ballot paper must be issued as appropriate.

If the answer to this question is ‘yes’ then ask:

‘Were two or more of the electors on whose behalf you have voted in this election registered in a register of parliamentary electors otherwise than in pursuance of an overseas elector’s declaration or a service declaration?’

If the answer is no, an ordinary or tendered ballot paper must be issued as appropriate.

If the answer is ‘yes’, then ask:

‘Is the elector (or are the electors) for whom you are voting today

registered in a register of parliamentary electors otherwise than in pursuance of an overseas elector's declaration or a service declaration?'

If the answer is yes, a ballot paper must not be issued.

If the answer to this question is 'no' (and all of the above questions have been answered satisfactorily), ordinary or tendered ballot papers must be issued as appropriate.