

# electoral administration bulletin



Issue 356 (Scotland) – 7 August 2024

## Amendments to voter facing materials

Further to Bulletin [348 \(Scotland\)](#), where we set out information about template canvass communication materials and other forms we produce, we wanted to remind you that the ITR and application to register templates we have published on our website are prescribed in law, and as such both the content and the layout must not be changed by EROs.

The new application to register form is longer than previous versions due to legislative changes and the resulting additional information that we are now required to include. The application that accompanies the ITR must be in the format as designed by the Electoral Commission under Regulation 26(3) of the Representation of the People (Scotland) Regulations 2001.

There is no flexibility in the regulations for alternative layouts (such as a provision that the form can be to like effect). The application forms received approval from the Secretary of State and were shared with administrators and EMS suppliers in advance to support their preparation and to agree templates before the legislation came into effect (this was covered in Bulletin [345 \(Scotland\)](#) which you may find helpful).

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## New look EA Bulletin

We wanted to let you know that we will be making a few changes to how we send and present the Bulletin next month. A new look and format are coming, but the content and focus on 'need-to-know' information, guidance and resources available from the Electoral Commission will remain the same.

The key changes are:

- The Bulletin will no longer be a PDF document. The email will contain links through to a webpage (HTML format) which will make the Bulletin more accessible to those

The  
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EA Bulletins are issued on a regular basis. They are one of our key channels for communicating with Returning Officers, Electoral Registration Officers and their staff. Past issues of Bulletins for England, Scotland and Wales are available [here](#). You can also [subscribe to the EA Bulletins](#).

Please [keep us informed](#) of any staff changes within your team. This will help us to keep our mailing lists up to date.

We are sending you this newsletter as it contains important information about the Electoral Commission's work which is relevant to you. The newsletter forms part of the Electoral Commission's public task which has its basis in the Political Parties, Elections and Referendums Act 2000. We will manage your personal information and contact details in line with the General Data Protection Regulation and UK data protection legislation as outlined in our [privacy notice \(https://www.electoralcommission.org.uk/privacy-notice\)](https://www.electoralcommission.org.uk/privacy-notice)

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using assistive technology. You will still be able to print out a printer-friendly version if needed.

- A new look and layout, making it easier to read and access.
- You will receive the Bulletin from a dedicated Bulletin mailbox ([email@electoralcommission.org.uk](mailto:email@electoralcommission.org.uk))
- It will be easier to subscribe or unsubscribe. Going forward, you will be able to do this via the email notification or directly on the Commission's website.

The first new-look Bulletin will be coming out in September. If you have any feedback about the Bulletin or experience any issues, please contact us at:

[bulletincoordinator@electoralcommission.org.uk](mailto:bulletincoordinator@electoralcommission.org.uk)

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