

# Postal voting statement

Other unique identifying marks

Voting on *[day] [date] [name of month] [year]*

Election of the Mayor for *(insert name of authority)*

Election of the Police and Crime Commissioner for *(insert name of police area)* police area

\**[Name]*..... Ballot paper numbers:.....

*\*Local returning officer to insert name but omit where sent to an anonymous elector.*

1. **Check** that the numbers on the back of your ballot papers match the numbers shown above. If any do not match, contact us straight away on *(insert helpline number)*.

**It is an offence to vote using a ballot paper that was not sent to you.**

2. **Complete your declaration.** I confirm that the ballot papers with the numbers shown above were sent to me.

My date of birth is: (use numbers) →

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Day

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Month

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Year

*#[Signature]*  
(keep inside the box)

*#(Local returning officer to omit where a person has been granted a waiver)*

**We will check this information against our records for security.**

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## **i** Instructions for voting by post

For your vote to be counted, you must complete and return this postal voting statement with your ballot papers. Make sure you fill in your **date of birth** *\*[and signature]*.

**Election of the Mayor for *(insert name of authority)***  
***(insert colour)* ballot paper**

- **#[On this ballot paper you can vote twice.** Vote by putting a cross  in the box:
  - in column 1 next to your **first choice** candidate, and
  - in column 2 next to your **second choice** candidate.
- Your first and second choices should be different.]
- [•Vote for only **one** candidate by putting a cross  in the box next to your choice]

*# (Local returning officer to amend as appropriate)*

**[Optional helpline or e-mail contact details]**

**!** **Deadline:** we must receive your postal vote by **10pm on *[day/date of poll]***. If you miss the post, you can hand it in at our office or at any polling station in *[name of local authority area]* before **10pm on *[day/date of poll]***.

### **i** Getting help

If you need help to vote, you can ask someone you know or get independent help by phoning the helpline. The person helping you must not tell anyone how you voted. If you make a mistake, or lose your postal vote, you can get a replacement. Contact us straight away as **we can only issue a replacement before 5pm on *[day] [date] [name of month]***. You will need to return all the contents of this postal voting pack to us.

**Election of the Police and Crime Commissioner for *(insert name of police area)* police area** ***(insert colour)* ballot paper**

- **#[On this ballot paper you can vote twice.** Vote by putting a cross  in the box:
  - in column 1 next to your **first choice** candidate, and
  - in column 2 next to your **second choice** candidate.
- Your first and second choices should be different.]
- [•Vote for only **one** candidate by putting a cross  in the box next to your choice]

*# (Local returning officer to amend as appropriate)*

Do not mark your ballot papers in any other way or your vote may not count.

*\*(Local returning officer to omit where a person has been granted a waiver)*

After receiving this postal vote, you cannot vote in person at a polling station in this election.

**It is an offence to vote more than once in each of these elections unless you are voting on your own behalf and as a proxy for another person.** The Local Returning Officer issued this statement.