Purpose of the annual canvass of electors

Each year your Electoral Registration Officer must produce a list of names and addresses of people eligible to vote in local and Parliamentary elections. This is called the register of electors. The register is the basis of our democracy, so an accurate register is very important.

The Electoral Registration Officer has asked me to visit you to collect information to make sure we have an up-to-date list of all the people living here who are eligible to vote. I also need to know if there are people living here who are not eligible.

The information I am asking for on this form is required by law. I need to know the names of all the people who live here who are:

- 16 years of age or older
- British, Irish or qualifying Commonwealth citizens, or
- citizens of a European Union Member State

I need to know the names of all the eligible persons who are living here.

We will use this information to create the electoral register. We use the register to produce lists for use at elections. It is also used by credit reference agencies when people apply for credit.

It is the law that every house must complete the form. If no one is eligible, this needs to be noted in section 3 of the registration form.

You can either complete and sign the form now or post it back to me. If you can give it to me now, it means we won’t need to bother you again this year.